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SOUTH (INNER) AREA COMMITTEE

Meeting to be held in Tenant's Hall, Acre Close, Middleton, LS10 4HX on
Thursday, 25th March, 2010 at 6.30 pm

MEMBERSHIP

Councillors

D Congreve	-	Beeston and Holbeck;
A Gabriel	-	Beeston and Holbeck;
A Ogilvie	-	Beeston and Holbeck;
P Davey	-	City and Hunslet;
M Iqbal	-	City and Hunslet;
E Nash	-	City and Hunslet;
J Blake	-	Middleton Park;
D Coupar	-	Middleton Park;
G Driver	-	Middleton Park;

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Acting Area Manager:
Keith Lander
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CONFIDENTIAL AND EXEMPT ITEMS

The reason for confidentiality or exemption is stated on the agenda and on each of the reports in terms of Access to Information Procedure Rules 9.2 or 10.4(1) to (7). The number or numbers stated in the agenda and reports correspond to the reasons for exemption / confidentiality below:

9.0 Confidential information – requirement to exclude public access

9.1 The public must be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. Likewise, public access to reports, background papers, and minutes will also be excluded.

9.2 Confidential information means

- (a) information given to the Council by a Government Department on terms which forbid its public disclosure or
- (b) information the disclosure of which to the public is prohibited by or under another Act or by Court Order. Generally personal information which identifies an individual, must not be disclosed under the data protection and human rights rules.

10.0 Exempt information – discretion to exclude public access

10.1 The public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed provided:

- (a) the meeting resolves so to exclude the public, and that resolution identifies the proceedings or part of the proceedings to which it applies, and
- (b) that resolution states by reference to the descriptions in Schedule 12A to the Local Government Act 1972 (paragraph 10.4 below) the description of the exempt information giving rise to the exclusion of the public.
- (c) that resolution states, by reference to reasons given in a relevant report or otherwise, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10.2 In these circumstances, public access to reports, background papers and minutes will also be excluded.

10.3 Where the meeting will determine any person's civil rights or obligations, or adversely affect their possessions, Article 6 of the Human Rights Act 1998 establishes a presumption that the meeting will be held in public unless a private hearing is necessary for one of the reasons specified in Article 6.

10.4 Exempt information means information falling within the following categories (subject to any condition):

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority.
- 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6 Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment
- 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	

Item No	Ward	Item Not Open		Page No
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> <p>Agenda item 15, Leeds City Credit Union Branch Network – Access to Information Procedure Rule 10.4 (3) (information relating to the financial or business affairs of any particular person (including the authority holding that information)).</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATIONS OF INTEREST</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	

Item No	Ward	Item Not Open		Page No
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES - 10TH FEBRUARY 2010</p> <p>To confirm as a correct record the minutes of the meeting held on 10th February 2010.</p>	1 - 6
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> <p>(10 mins discussion)</p>	
8	All Wards;		<p>STREETSCENE SERVICES CHANGE PROGRAMME - UPDATE REPORT</p> <p>To receive and consider a report from the Head of Environmental Services updating the Area Committee on proposals for improvements within Streetscene Services.</p> <p>(Council Function) (5 mins presentation / 10 mins discussion)</p>	7 - 10

Item No	Ward	Item Not Open		Page No
9	Beeston and Holbeck; City and Hunslet; Middleton Park;		<p>DEPLOYMENT OF COMMUNITY ENVIRONMENT OFFICERS AND SUPPORT OFFICERS WITHIN INNER SOUTH</p> <p>To receive and consider a report from the Environmental Action Team Service Manager seeking agreement on where the new Community Environment Officer (CEO) and Community Environment Support Officer (CESO) posts should work within the boundaries of the area committee.</p> <p>(Executive Function) (5 mins presentation / 5 mins discussion)</p>	11 - 14
10	Beeston and Holbeck; City and Hunslet; Middleton Park;		<p>AREA DELIVERY PLAN 2008-11 - ANNUAL REFRESH</p> <p>To receive and consider a report from the South East Area Manager presenting a refresh of the Area Delivery Plan 2008-11 for Members' approval.</p> <p>(Executive Function) (5 mins presentation / 10 mins discussion)</p>	15 - 30
11	Beeston and Holbeck; City and Hunslet; Middleton Park;		<p>FUTURE MANAGEMENT OF PRIORITY NEIGHBOURHOODS</p> <p>To receive and consider a report from the Director of Environment and Neighbourhoods on progress relating to the future management of priority neighbourhoods.</p> <p>(Executive Function) (5 mins presentation / 10 mins discussion)</p>	31 - 42
12	Beeston and Holbeck; City and Hunslet; Middleton Park;		<p>INNER SOUTH WELL-BEING BUDGET</p> <p>To receive and consider a report from the South East Area Manager presenting details of proposed projects and activities to deliver local actions relating to the agreed themes and outcomes of the Area Delivery Plan (ADP).</p> <p>(Executive Function) (5 mins presentation / 5 mins discussion)</p>	43 - 54

Item No	Ward	Item Not Open		Page No
13	Beeston and Holbeck; City and Hunslet; Middleton Park;		<p>ACTIONS AND ACHIEVEMENTS REPORT</p> <p>To receive and consider a report from the South East Area Manager updating Members on actions and achievements around the Area Delivery Plan since the last Area Committee meeting.</p> <p>(Executive Function) (2.5 mins presentation / 2.5 mins discussion)</p>	55 - 88
14	Beeston and Holbeck; City and Hunslet; Middleton Park;		<p>DATES, TIMES AND VENUES OF AREA COMMITTEE MEETINGS 2010-11</p> <p>To receive and consider a report from the Chief Democratic Services Officer requesting Members to give consideration to agreeing the dates, times and venues of their meetings for the 2010/11 municipal year.</p> <p>(Council Function) (2.5 mins presentation / 2.5 mins discussion)</p>	89 - 92
15	Armley; Chapel Allerton; City and Hunslet; Gipton and Harehills; Killingbeck and Seacroft; Middleton Park; Morley North; Morley South; Temple Newsam; Wetherby;	10.4(3)	<p>LEEDS CITY CREDIT UNION BRANCH NETWORK</p> <p>To receive and consider a report from the Director of City Development on Credit Union branches within the Committee's area.</p> <p>(Executive Function) (5 mins presentation / 5 mins discussion)</p> <p>MAP OF TODAY'S VENUE</p> <p>Tenants Hall, Acre Close, Middleton, LS10 4HX</p>	93 - 100

Agenda Item 6

SOUTH (INNER) AREA COMMITTEE

WEDNESDAY, 10TH FEBRUARY, 2010

PRESENT: Councillor A Gabriel in the Chair

Councillors J Blake, D Congreve,
D Coupar, G Driver, M Iqbal and A Ogilvie

48 Chair's Opening Remarks

The Chair welcomed all in attendance to the February meeting of the South (Inner) Area Committee.

49 Declarations of Interest

Councillor Driver declared a personal and prejudicial interest in relation to agenda item 11, Consultation on Expansion of Clapgate and Windmill Primary Schools, in his capacity as a Governor at Windmill Primary School and Chair of Windmill Children's Centre Management Committee. (Minute No. 56 refers)

Councillor Iqbal declared a personal and prejudicial interest in relation to agenda item 11, Consultation on Expansion of Clapgate and Windmill Primary Schools, in his capacity as Governor at Low Road Primary School and Windmill Primary School. (Minute No. 56 refers)

50 Apologies for Absence

Apologies for absence were submitted by Councillors Davey and Nash.

51 Minutes - 11th November 2009

RESOLVED – That the minutes of the meeting held on 11th November 2009 be confirmed as a correct record.

52 Open Forum

In accordance with paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee.

A local resident raised concern about vehicles parking on Princes Street and Holbeck Moor Road. It was reported that the Highways Department had agreed to look into the issue during the 2009/10 financial year.

Another local resident expressed concern about noise disturbance at Holbeck Towers, due to demolition work, especially at weekends when restrictions

Draft minutes to be approved at the meeting
to be held on Thursday, 25th March, 2010

were supposed to be in place. In addition, internal alarms in the Towers were constantly going off. One local resident requested that police bollards be installed on one side of Brown Lane East on match days, once the demolition work was complete. Area Management agreed to look into these issues.

53 Children Services - Area Committee Performance Report

The Director of Children's Services submitted a report which provided the Area Committee with an overview of Children's Services performance data.

Appended to the report was the following information:

- Area Performance Reporting – Area Committee Cycle January / February 2009-10;
- Annex 1 – NEET and Not Known Breakdown – December 2009 Figures;
- Annex 2 – Teenage Pregnancy;
- Annex 3 – Children Young People Social Care (CYPSC) Referrals

The Chair welcomed to the meeting Ken Morton, Locality Enabler, Children's Services, to present the report and respond to Members' questions and comments.

In brief summary, the main areas of discussion were:

- The effect of changes to the Ofsted framework.
- The high proportion of young people from the inner south area of Leeds attending schools in the outer south area and the need for this to be reflected in the statistics.
- Concern about the level of social care referrals in Beeston and Holbeck.
- The need to know more about average caseloads and the outcome of social care referrals.
- Concern about the high proportion of 'not knowns' in City and Hunslet.
- Integrating actions into the Area Delivery Plan.

RESOLVED – That the report and information appended to the report be noted.

54 Youth Services in Inner South Leeds

The Director of Children's Services submitted a report which provided an overview of youth service activity across the inner south area of Leeds.

The following information was appended to the report:

- Inner South Youth Service Budget and Team Structure
- Inner South Youth Service Performance (Covering the period April 2009 – January 2010)
- Ward Programmes (January 2010).

The Chair welcomed to the meeting, Satbinder Soor, Senior Youth Officer, Children's Services, to present the report and respond to Members' questions and comments.

In brief summary, the main points of discussion were:

- The positive effect of youth workers in Middleton.
- The need to establish a process for monitoring projects.
- The need for further information about the number of young people attending youth services activities. (It was agreed to provide this information at Ward Member briefings.)

RESOLVED –

- (a) That the report and information appended to the report be noted; and
- (b) That the proposed approach to delivering future services for young people, including potential joint commissioning with the Area Committee, be approved.

55 New Generation Transport (NGT) Scheme: Current Position and Public Consultation Results

The New Generation Transport Team submitted a report which outlined progress on the development of the New Generation Transport Scheme and provided Members with feedback on the summer consultation process and recent Major Scheme Business Case submission.

Appended to the report were the proposed routes being developed which incorporated a central loop around the city centre and three radial routes as follows:

- North Leeds through Headingley along the A660 to a park and ride site at Bodington
- South Leeds through Hunslet to a Park and Ride site at Stourton
- East Leeds to St James's Hospital.

The Chair welcomed to the meeting, Francis Linley, NGT Co-ordinator, and Louise Porter, NGT Team, to present the report and respond to Members' questions and comments.

In brief summary, the main areas of discussion were:

- Confirmation that 200 people had attended the consultation event at South Leeds Exhibition Centre. 3,000 information packs had been distributed and 60 people had completed a questionnaire.
- Concern about the effect of the scheme on bus services.

RESOLVED –

- (a) That the report and information appended to the report be noted; and
- (b) That a further information briefing be provided to the Area Committee in Autumn 2010.

56 Consultation on expansion of Clapgate and Windmill Primary Schools

The Chief Executive, Education Leeds, submitted a report which presented the Area Committee with the consultation document on proposals for the expansion of Clapgate and Windmill Primary Schools.

Lesley Savage, Senior Planning and Bids Manager, presented the report.

The Area Committee was advised that the need for expansion was driven by an increase in birth rates and housing development in the area.

RESOLVED – That the report and consultation document noted.

57 Development of Priority Neighbourhoods

The Director of Environment and Neighbourhoods submitted a report which proposed a set of priority neighbourhoods, incorporating the current Neighbourhood Improvement Plan (NIP) areas already identified by the area committee to achieve greater improvements in local service delivery by maximising the scope for further involvement and greater effectiveness of partnership working.

Maps and a statistical analysis of each priority neighbourhood were appended to the report for Members' information.

Keith Lander, Acting Area Manager, presented the report.

RESOLVED –

- (a) That the report and information appended to the report be noted;
- (b) That the priority neighbourhoods proposed for Inner South Leeds be approved; and
- (c) That the Area Committee receives further information at the March meeting to consider the role of a dedicated Neighbourhood Manager to focus on the priority neighbourhoods.

58 Inner South Well-Being Budget

The Director of Environment and Neighbourhoods submitted a report which contained details of proposed projects and activities to deliver local actions relating to the agreed themes and outcomes of the Area Delivery Plan (ADP).

The Area Committee noted the following applications* which had been approved under delegated powers as follows:

- Central Leeds Cricket Club – Development of a youth cricket club – £1,930 (2009/10 Revenue Budget)
- Hunslet Parkside Amateur Rugby League Club – Community Mini-Bus – £8,000 (2009/10 Capital Budget)
- Clarkesfield Allotments – Disabled toilet – £1,793 (2009/10 Capital Budget)

* The meeting to approve these applications was cancelled due to severe weather.

RESOLVED –

(a) That the report and information appended to the report, be noted; and
 (b) That the following decisions be made in relation to grant applications for well-being funds:

- Belle Isle Gala – £4,000 (2009/10 Revenue Budget) – Approved
- Litterbins – Cardinals – £800 (2009/10 Capital Budget) – Approved.

59 Actions and Achievements Report

The Area Committee considered a report from the South East Area Manager which updated Members on the actions and achievements of the Area Management Team since the last meeting.

The following information was appended to the report:

- Community Centres revised pricing and lettings discount schedule
- Minutes of the Area Employment Enterprise and Training Partnership meeting held on 9th December 2009
- Minutes of the Children Leeds South Leadership Team meeting held on 24th September 2009
- Minutes of South East Leeds Health and Well-being Partnership meeting held on 14th January 2010
- Operation Champion Schedule 2010
- Minutes of South Leeds Community Safety Partnership – Core Group held on 18th September 2009
- Update from the Middleton Regeneration Partnership Manager.

Keith Lander, Acting Area Manager, presented the report.

RESOLVED –

(a) That the report and information appended to the report be noted;
 (b) That the revised pricing and lettings discount schedule, outlined in Appendix 1 to the report, be endorsed;
 (c) That the proposed changes to Operation Champion, outlined in paragraph 1 to the report, be approved; and
 (d) That the allocation of Safer Stronger Community Funds, outlined in paragraph 46 to the report, be approved.

Draft minutes to be approved at the meeting
 to be held on Thursday, 25th March, 2010

60 Community Engagement

The South East Area Manager submitted a report which presented the findings of the Planning for Real events undertaken in October and November 2009 and outlined how these would assist with identifying key issues and priorities for the 2010-11 Area Delivery Plan (ADP).

Appended to the report was an evaluation of residents' responses to the Planning for Real events.

It was reported that the inner south community engagement event was taking place on 20th April, 2010 at Leeds Civic Hall.

RESOLVED –

- (a) That the report and information appended to the report be noted; and
- (b) That the theme and focus for the Spring Community Engagement Event, be approved.

61 Date, Time and Venue of Next Meeting

Thursday 25th March, 2010 at 6.30 pm
(Tenant's Hall, Acre Close, Middleton, LS10 4HX)

(The meeting concluded at 7.55 pm.)



Originator: Stephen Smith
Tel: 0113 247 4249

Report of the Head of Environmental Services

South (Inner) Area Committee

Date: 25th March 2010

Subject: Streetscene Services Change Programme - Update Report

Electoral Wards Affected:

Beeston & Holbeck
City & Hunslet
Middleton Park

Ward Members consulted (referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

The period of industrial action in Streetscene Services (07/09/09 to 26/11/09) was brought to an end with agreement between the Trade Unions and Leeds City Council to set proposals that will deliver service efficiencies within the service through the Streetscene Change Programme.

The improvements will be,

- More efficient and flexible refuse collection service based on area working to deliver more streamlined collections for residents.
- Street Cleansing Services to have a more efficient 7 day city wide service.
- Improvements in attendance across the service.
- Waste Management Services to be reviewed as part of the Waste Strategy.

An implementation timetable has been proposed which will deliver service improvements by June 2010.

1.0 Purpose Of This Report

- 1.1 To update the Area Committee on the proposals for improvements within Streetscene Services. The proposals have been agreed with the Trade Unions and workforce and are the result of the negotiation associated with the industrial action between September and November 2009. The report outlines the negotiated improvements and the programme to implement the proposals.

2.0 Background Information

- 2.1 In 2008 a detailed review of Streetscene Services was carried out that identified areas where improvements could be made to improve efficiency and service delivery.
- 2.2 At the start of 2009 constructive negotiations took place with the Trade Unions and workforce to deliver the efficiency improvements. However, it became clear that delivery of the improvements was dependent on the Council closing the pay gap for refuse collectors created as part of the job evaluation process.

The Executive Board agreed that as the Council and Trade Unions were not able to agree on the conditions to close the pay gap and hence the efficiency improvements that market testing the service should be the preferred option to deliver service improvements.

- 2.3 The Trade Unions responded to this by balloting their members for industrial action despite intensive negotiations in July and August.
- 2.4 The strike action started on 7 September 2009 and continued until 24 November 2009 when agreement was reached over a series of proposals to improve Streetscene Services and enhance pay levels amongst the workforce.
- 2.5 The Council has agreed to suspend the process of market testing provided milestones are achieved.

3.0 Main Issues

Within the proposals the main issues to be delivered are :

3.1 Refuse Collection

- Citywide route rationalisation – the refuse collection routes are to be re-developed on a zone basis that will allow more flexibility within the service and a localised approach to service delivery
- Introduction of a performance related payment scheme
- Flexibility between different waste stream collections
- Improvement in attendance levels in line with corporate targets

3.2 Street Cleansing

Street Cleansing Services to move to a more effective 7 day city wide service. This will require a review of the current street cleaning service and allow a more flexible service and provision of services to those areas currently not covered during the weekend for example commercial centres.

The fall out of the grant funding for resources in the Intensive Neighbourhood Management areas will be considered as part of this review

Improvements in attendance levels in line with corporate targets

3.3 Waste Management

Household Waste Sites to be reviewed as part of the Waste Strategy. This will look at the current range of services provided at the sites, customer interface, acceptance of trade and commercial waste and cross border use of sites.

4.0 Milestones

4.1 The Council has agreed proposals for improving services with the Trade Unions and the workforce. The key milestones are as follows:

Milestone	Proposed Date
Programme Plan agreed by Leeds City Council and Trade Unions	January 2010
Refuse collection routes redesigned and ready for inspection	June 2010
PRP Scheme for refuse collection staff in place	June 2010
Reduction in absence rate to 11 working days across Streetscene	June 2010

4.2 The focus until June 2010 will be on delivery of the above milestones. However, the process to fully modernise the service will continue beyond that date and include delivery of the ICT Strategy.

4.3 The above proposals have been agreed with the Trade Unions and the implementation of many aspects of the proposals will require collective agreements between the Trade Unions and the Council. Consequently the Trade Unions will be intrinsically involved in the programme through formal negotiation meetings.

4.4 In the event that service improvements are not realised within agreed timescales the Council will progress privatisation of the service to achieve the efficiency savings.

5.0 Implication for Council Policy and Governance

5.1 The successful delivery of the Streetscene Change Programme will contribute to a wide range of Council priorities i.e. improving recycling rates, achieving environmental quality targets, reducing absence rates and improving customer relations.

5.2 The development of the street cleaning service from 5 to 7 days will require a review of current service provision. In terms of street cleansing as an Area Committee enhanced service this review will provide Area Committees with the opportunity to influence the localised delivery of the service.

6.0 Legal and Resource Implications

- 6.1 The proposals to improve Streetscene service delivery will generate financial savings. However, in the initial stages of the programme a project management resource will be required. In addition a significant input will be required for operational Streetscene Services.

7.0 Recommendation

- 7.1 That members note the content of the report.
- 7.2 That a further update report be presented to the Area Committee in June 2010

Background Papers

None



Report of the Environmental Action Team Service Manager

South (Inner) Area Committee

Date: Thursday 25th March 2010

Subject: Deployment of Community Environment Officers and Support Officers within Inner South

Electoral Wards Affected:

Beeston & Holbeck
City & Hunslet
Middleton Park

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

The new Community Environment Officer (CEO) and Community Environment Support Officer (CESO) posts in Environmental Services have now been created. This paper proposes a draft suggestion of where these posts could work within the boundaries of the area committee. These suggestions are made having taken into account local knowledge from the Environmental Action Team (EAT), Area Management and statistical information where appropriate.

The suggestions are a “starter for 10” and are only intended to stimulate debate with the Area Committee regarding where the resources should be finally deployed. Final deployment will be for the area committee to agree.

1.0 Purpose Of This Report

1.1 The purpose of this report is to facilitate debate and agree where CEOs and CESOs will work within the Inner South area.

2.0 Background Information

2.1 Following the decision to review the Neighbourhood Warden service in Leeds. in the light of a major budget reduction arising from the ending of Neighbourhood Renewal Funding, the restructure of this service is now complete. The Neighbourhood Warden positions have now been replaced with Community Environment Officers and Community Environment Support Officers, to reflect the changing emphasis of warden role’s towards environmental issues.

2.2 The outcome of the restructure is to allocate the Inner South Area Committee is 3 Community Environment Officers (CEO) and 2.5 Community Environment Support Officers (CESO) posts based on a pro-rata reduction of the former neighbourhood warden service. The sections below outline the work which the officers will undertake as well as providing an indication of which areas the CEO / CESO's will cover.

3.0 Main Issues

3.1 This report follows those which have updated members previously on the Neighbourhood Warden, CEO and CESO review process. The deployment within the Inner South is for the Area Committee to decide and this reports hopes to facilitate that decision.

3.2 The job description and therefore the roles of the CEO / CESO's is different from that of the Neighbourhood Wardens, as it focuses specifically on community environmental issues. The CEO / CESO's will be tasked with working proactively within communities to identify, report and tackle the following issues:

- Neighbourhood noise nuisance
- Fly tipping
- Littering
- Dog fouling
- Commercial / domestic waste issues
- Defective drains
- Smoke nuisance
- Empty and nuisance properties
- Pest infestations
- Highways obstructions – bins on streets, a boards, overgrown hedges
- Illegal advertising – placards, banners on street furniture
- Graffiti

3.3 The CEO's and CESO's will be working as part of the existing Inner South Environmental Action Team which comprises of 1 Environmental Health Officer, 1 Senior Technical Enforcement Officer and 3 Technical Enforcement Officers - these officers work across the whole of Inner South Leeds. This will allow the CEO/CESO's to be supported by other team members to tackle a greater range of issues and more complex cases.

3.4 The Inner South Area Committee has been allocated the following resources:

- 3 CEOs
- 2.5 CESOs

3.5 It is suggested that the officers are allocated on the following ward by ward basis:

Ward	FTE
Beeston & Holbeck	1.75
City & Hunslet	1.75
Middleton Park	2

- 3.6 The role of the CEO / CESO's is to provide a visible regular presence within the community, in particular the areas which have the greatest environmental issues. It is acknowledged that each ward has its fair share of such issues and allocating CEO/CESO's on a ward basis gives them a defined patch that they are able to focus on building up local links, acting proactively picking up and dealing with issues on the ground before they result in complaints. The roles will have an element of flexibility in their work areas, for example, if a project in Beeston Hill requires an injection of officers, this can be facilitated. Also, for example, if after a couple of months the CEO/CESO's in a certain area aren't picking up sufficient work because other agencies picking up work in that locality are sufficiently tackling environmental issues, they can be transferred to another Inner South neighbourhood.
- 3.7 All areas would receive an environmental audit twice weekly focusing on the areas within each ward of greatest need.
- 3.8 It is requested that deployment is reviewed by the Area Committee on an annual basis or when there are significant changes in circumstances, such as an achieved outcome in terms of improvements in a specific locality. This will also be discussed and reviewed at ward briefing meetings.

4.0 Implications For Council Policy and Governance

- 4.1 There are no implications for Council Policy and Governance associated with this report.

5.0 Legal and Resource Implications

- 5.1 There are no legal implications associated with this report.
- 5.2 The resource implications are outlined in the sections above, with regards to how officers will be allocated to area ward within the Inner South area.

6.0 Recommendations

- 7.1 Inner South Area Committee is requested to:
- Note the content of this report
 - Agree the localities where CEOs and CESOs are to work and highlight the issues which should be prioritised to be addressed.

Background Papers

- South (Inner) Area Committee Actions & Achievements Report – 10th February 2010.

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Report of the South East Area Manager

South (Inner) Area Committee

Date: 24th March 2010

Subject: Area Delivery Plan 2008-11 – Annual Refresh

Electoral Wards Affected:
Beeston & Holbeck
City & Hunslet
Middleton Park

Ward members consulted
(referred to in this report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

This report presents a refresh of the Area Delivery Plan (ADP) 2008-11 to ensure that priorities and actions meet with current local needs. It explains the context for the plan including its links to the Leeds Strategic Plan and actions planned relating to responsibilities delegated to Area Committee by the Executive Board, both around Council functions and partnership working.

Purpose of this report

1. This report presents a refresh of the Area Delivery Plan 2008-11 for approval.
2. It explains the context for the plan including its links to the Leeds Strategic Plan and actions planned relating to responsibilities delegated to Area Committee by the Executive Board, both around Council functions and partnership working.
3. The report presents the Inner South area priorities around which the work of the Area Management Team will be focused in 2010-11 on behalf of the Area Committee (see Appendix 1).
4. The Area Committee is asked to comment on the refresh.
5. It is important to note that the ADP is a live document. Actions will be added to it as the year progresses; for example through issues raised at ward member meetings and project proposals that come forward for Wellbeing budget.

Background

6. The Area Committee will recall previous reports giving information on the development of the Leeds Strategic Plan (LSP). This sets out the Council's priorities for Leeds for the next three years and what the Council will do itself and in partnership with others to deliver these priorities.
7. The Leeds Strategic Plan brings together the themes in the existing Vision for Leeds, Local Area Agreement and Regeneration Plan, to provide an integrated framework geared to tackling neighbourhood needs and priorities. The Area Delivery Plan 2008-11 was agreed by the Area Committee in June 2008, this plan has been refreshed as part of an annual review to ensure that priorities and actions meet with current needs.
8. Following an audit of actions in the 2009/10 plan, and considering the feedback from resident consultation, a number of changes are proposed to develop a more robust plan for 2010/11. The refresh of the plan has been undertaken with service managers and partners who have put forward suggestions to update and revise the plan to meet current conditions and strategic priorities. The 2010/11 plan translates the city-wide local improvement priorities in the Leeds Strategic Plan to specific priorities relevant to the Inner South.
9. A full report to update progress against the Area Delivery Plan will be provided to the June Area Committee.

Delegated functions

10. The Executive Board agreed a number of recommended changes to Area Committee responsibilities and working arrangements at their meeting in November 2007 and changes to the constitution took effect following May 2008. There is an increase in the range and number of service and function responsibilities the Area Committee now have which include:
 - Community engagement and facilities

- Community safety
- Environment (e.g. green and open spaces, Streetscene, environmental action teams)
- Children and young people (e.g. youth services)
- Adult social care and healthier communities
- Regeneration and development including neighbourhood management coordination and management of Safer Stronger Communities Funds monies to support an Intensive Neighbourhood Management approach)

11. The ADP reflects these additional responsibilities presented within the themes of the Strategic Plan. It includes any priority actions the Area Committee may want to progress relating to these responsibilities, including priorities that can be assisted in achievement through the Well Being Fund that the Area Committee administer.

Area Partnerships and developing local actions

12. The Area Delivery Plan will be the local expression of the Leeds Strategic Plan and therefore it will be a partnership document, and partners are involved in putting it together. This is achieved through thematic based area partnerships set up under the umbrella of the Leeds Institute, with increasing accountability and direct links to Area Committees.
13. The following is a list of the partnership groups in the south east area:
- South East Divisional Community Safety Partnership
 - South Health & Well-Being Partnership
 - Children Leeds South East Partnership
 - South Leeds Enterprise, Employment and Training Partnership (SLEET)
14. The ADP refresh begins to make clearer which partnership will be responsible for reporting performance against which ADP priority. The area committee have nominated a Member representative to participate in the work of these partnerships and act as the link between the partnership and the area committee.
15. In addition, the area committee have identified Members to act as champions for the specific themes of the ADP. Members are asked to confirm if they wish to continue in their role as theme champion. This role falls outside of the Appointment to Outside Bodies as outlined in the separate report to this meeting. Ward member briefings will be used as an opportunity to pick up any issues and monitor progress on the ADP themes with the relevant champions. The current member champions under each theme are as follows:
- Culture – Councillor Iqbal
 - Enterprise & Economy – Councillor Davey
 - Learning – Councillor Driver
 - Transport – Councillor Nash
 - Environment – Councillor Ogilvie
 - Health & Wellbeing – Councillor Coupar
 - Thriving Places – Councillors Blake and Gabriel
 - Harmonious Communities – Councillor Gabriel
16. The ADP will continue to include local priorities and actions as identified by elected members and residents through local engagement activity, including the allocation of well-being funds. Where these do not naturally sit within a themed partnership, the

ADP will make clear which service will report progress to the Area Committee on that particular action.

17. The Area Management Team will work with members through their individual ward member meetings on further actions they would like to see included in the plan. Where these are ward specific actions, progress will also be reported at ward member meetings and included in Actions and Achievements reports at every Area Committee meeting rather than wait for the 6 month ADP review.
18. It is generally acknowledged that there is a need to develop a simpler, more user-friendly and accessible document or “charter” for household distribution. It is suggested that this could set out service standards and priorities for action that can be easily understood and monitored. Along with a calendar of local engagement opportunities the “charter” could be delivered to every household. In this way it is felt that the understanding of the work of the area committees, local councillors and public service providers can be better understood and held accountable to local residents. In effect this will be the resident-friendly version of the ADP.

Community Engagement

19. The Area Committee has a community engagement strategy which is based around a cycle of ward events. The aim is to create opportunities for local people to influence service planning and ensure that residents are informed of how their views have been listened to and what will be delivered as a result. Community engagement events have been held across all wards which provided an opportunity for residents to have their say on the development of the Area Delivery Plan for 2010/11. The content of the refreshed ADP also links with the priorities which have been identified through the annual Leeds Residents Survey - findings of the 2009 survey have recently been published.

Implications for Council Policy and Governance

20. The priorities for the Area Delivery Plan mirror the priorities of the Leeds Strategic Plan. This will enable local interpretations of the priority outcomes for the area to be developed and delivered against. Actions in the plan were formulated based on consultation with key stakeholders in the local area.

Legal and Resource Implications

21. The Well-Being budget delegated by Executive Board is used to finance projects which meet the objectives of the Area Delivery Plan, which links to the delivery of Leeds Strategic Plan outcomes. Members of the Area Committee are keen that wherever possible the use of well-being brings in additional match funding to the area.
22. The Area Management Team will be responsible for organising and co-ordinating community engagement activity from within their existing resource and use of well – being funds where agreed.

Conclusions

23. The Area Delivery Plan refresh sets out the key priorities for 2008 - 2011 for Inner South East Leeds.

24. The focus of the refresh is on actions to be delivered and developed during 2010/11, for which the Area Committee will expect progress reports and performance information from the relevant partnership or service.
25. The Area Management Team will support partnerships and local services in this process and continue to champion the role of the Area Committee through the ADP.
26. The refreshed ADP represents another step forward in the increasing role and influence of the Area Committee but further work is needed in the year ahead to strengthen the performance monitoring information available at area level for the outcomes in the ADP.
27. The introduction of a resident friendly version of the ADP through a “charter” will be a significant step in improving the transparency and accountability of local services and promoting the role of the Area Committee and elected members in influencing local services and holding them to account.

Recommendations

28. The Area Committee is requested to;
 - a) Approve the annual refresh of the ADP 2008-11
 - b) Note the intention to use ward member meetings to bring forward and track any new local actions that relate to the agreed priorities
 - c) Note the continued connectivity with the annual cycle of ward based engagement events
 - d) Note the intention to provide a 6-month review of performance against the agreed ADP priorities at the September meeting
 - e) Note that a community charter is to be developed as the public facing, resident friendly version of the ADP
 - f) Confirm Member nominees to act as champions for the specific themes of the ADP.

Background Papers

Inner South Area Delivery Plan 2008-11 annual refresh report – June 2009

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Inner South Area Committee
Draft Area Delivery Plan

Leeds Strategic Plan Theme	Area Committee Priorities	Actions and Activities for 2010-11
<p>Culture</p>	<ul style="list-style-type: none"> • Enable more people to become involved in sport and culture through developing and improving facilities in the Inner South area • Increase resident participation in attending and organising community events across the Inner South • Improve facilities and condition of parks and open spaces to encourage greater use by residents • Support the delivery of cultural and arts activities 	<ul style="list-style-type: none"> • Continue to manage the portfolio of community centres and improve facilities so that they are better used by the community • Support to be provided to other facilities not part of the Area Committee portfolio • Ensure that a wide menu of activities and opportunities are available to the whole community through the Extended Services Activities Fund • Set aside £23,000 Well-Being fund for a Small Grants fund to be provided to support sporting and cultural activities, galas and festivals • Promote sport and cultural activities via area management publications and area committee newsletters and promotional material • Develop plans to improve pitches and facilities for use by the community for sports and leisure activity • Support outdoor improvement projects including the development of Middleton Park and make better use of public open spaces for informal play and public amenity • Source external funding and creative ways of utilising S106 funds and non PFI capital receipts to support environmental improvements that complement regeneration activity. • Development of Youth Hub providing a variety of activities for young people

		<ul style="list-style-type: none"> • Install Middleton Circus Christmas Lights
Enterprise and Economy	<ul style="list-style-type: none"> • Boost prosperity in our most deprived neighbourhoods by the creation of new businesses, enterprise and jobs. • Support residents through the economic downturn in developing skills and training for employment • Support the regeneration of run down neighbourhoods 	<ul style="list-style-type: none"> • Support Health For All, South (HFA) with development of proposals and implementation of Catalyst Centre Project • Support local Development Trusts and the delivery of activities and services as social enterprises to achieve long term social, economic and environmental improvements • Set aside £3k Well being Fund from each ward to support planned actions within this plan • Support planned actions within the SLEET plan • Address environmental degradation in areas undergoing physical regeneration and support social inclusion through the development of an area based and community focussed environmental improvement project • Enable the unemployed and other local residents to have an active stake in the delivery of the environmental improvements through a dedicated training and skills programme • Ensure that the PFI Round 5 project provides opportunities to connect the creation of jobs with new housing and an improved environment • Support the implementation of the Social Inclusion Strategy to ensure that the surrounding local communities share the benefits of rapid economic growth in the Holbeck Urban Village • Make shopping centres more attractive by keeping streets clean and safe
Learning	<ul style="list-style-type: none"> • Enhance the skill level of residents and the workforce to fulfil individual and economic potential and developing skills 	<ul style="list-style-type: none"> • Support planned actions within the SLEET and Extended Services Cluster Plans • Support parents own education and personal

	<ul style="list-style-type: none"> • Increase the number of activities commissioned that support the provision of study support activities in High Schools • Improve learning outcomes and skill levels for 19 year olds • Increase number of activities commissioned that support the provision of alternative curriculum activities in inner SE so that there are an increased number of young people engaged in positive activity. • Increase the number of adults and those with barriers to learning engaged in education, training or employment. • Drive forward improvements to services for young people 	<p>development through extended services provision, for example access to learning mentors, ESOL classes</p> <ul style="list-style-type: none"> • Set aside £3,000 Well-Being Funds from each ward to support activities identified in the SLEET and Extended Services Cluster Plans to improve learning outcomes of children, young people and families • Reduce worklessness by creating links between businesses and schools to help young people get the jobs they want for example employability skills, work placements, world of work and interview skills • Support the provision of alternative curriculum activities and work with extended services to avoid duplication and understand where gaps in provision are • Support extended services provision and Adult and Family Learning programmes, increasing marketing and uptake of activities. • Encourage and support community groups delivering targeted activities. • Progress the development of the Youth Hub
Transport	<ul style="list-style-type: none"> • Promote initiatives for healthy and environmentally friendly methods of transport • Improve connectivity to the city centre and other destinations • Improved condition of the roads in the inner south • Improve road safety for all our users, especially motor cyclists and pedal cyclists. 	<ul style="list-style-type: none"> • Support initiatives to promote cycling networks • Support Walking Bus initiatives in local schools • Influence the New Generation Transport proposals to ensure they benefit the people of inner south Leeds, particularly the potential to regenerate the Penny Hill centre and surrounding area • Improve a range of walking and cycling routes to improve connectivity to the city centre and other destinations for the communities of Beeston Hill, West Hunslet and Holbeck Urban Village • Explore potential for improved links to the Youth Hub from Beeston/Holbeck and Hunslet • Delivery of annual and forward programme of planned maintenance on local roads, traffic management schemes and minor maintenance schemes to keep highways safe. • Deploy salt bins in snow and ice weather conditions in hot-spot areas

Environment	<ul style="list-style-type: none"> • Reduction in amount of waste sent to landfill • Improved energy efficiency in LCC community buildings in inner south Leeds • Improved environmental appearance of inner south east. • Significant improvement in the quality and cleanliness of open spaces and streetscene of priority neighbourhoods. • Support the provision of allotments across inner south east. • Reduction in number of inefficiently heated homes. 	<ul style="list-style-type: none"> • Promote recycling and anti-litter campaigns through community events and in schools • Increase opportunities for recycling including the provision of green bins for all households who don't have them and alternative means of recycling where green bins are not appropriate, for example communal collection schemes • Inner South Environmental Coordination Group to develop solutions to tackle environmental problems including the coordination of additional services beyond core delivery in priority neighbourhood hot – spots, for example graffiti removal and litter picking. • Environmental Action Teams to deliver targeted enforcement activity where fly tipping, misuse of bin yards and environmental crime is blight on neighbourhoods. • Co-ordination of intensive clean ups in hotspots areas through Operation Champions • Set aside £8,000 Well-Being Fund for the purchase of community skips to support clean-ups • Provide support and funding to help those resident wishing to improve their local environment through In Bloom and Friends of Groups, including help for new groups to be established • Programme of binyard demolition in targeted areas • Implement improvement works to take place around Middleton Circus area as per Masterplan • Allocate £20,000 well-being fund to support activity within priority neighbourhood action plans that ensure sustainable improvements • In regeneration areas ensure good community relations through effective communication and management of areas where the quality of the local environment is affected • Support the provision of allotments and grow your own initiatives across inner south east, including links to older people or unused spaces.
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		<ul style="list-style-type: none"> • Increase access to and take up of affordable warmth schemes. Cross ref Health & Thriving Places
Health and well being	<ul style="list-style-type: none"> • Reduce premature mortality in the most deprived areas • Greater public awareness of the dangers of smoking and a reduction in the number who smoke. • Improved health and well-being of residents in inner south Leeds • Reduce teenage conception and improve sexual health. • People are able to live independently in their own homes longer. 	<ul style="list-style-type: none"> • Support work to assist vulnerable people to adopt and maintain a healthy lifestyle • Set aside £3,000 Well-Being Funds in each ward to commission activities to tackle health inequalities. • Increase access to and take up of affordable warmth schemes • Review impact of the Beeston Infant Mortality Demonstration Site and implement recommendations • Tackle illicit sales of tobacco working closely with West Yorkshire Trading Standards • Development of physical activity programmes at various community sites and linked to festivals, summer programmes and after school clubs • Deliver South Leeds Olympics event over the summer as part of I love South Leeds Festival • Help local people to look after their own health and well-being through increasing their knowledge and skills • Develop local outreach initiatives that complement sexual health programmes and aimed at raising aspirations of young women • Take action to support more people to access services which enable them to live at home
Thriving Places	<ul style="list-style-type: none"> • Increase in the number of homes warm & in good condition which contributes towards improved health & well-being of communities. • Increased number of affordable homes. • Reduction in the number of older people in fuel poverty. • Reduction in the number of people in financial difficulties. • Create safer environments in the inner south by 	<ul style="list-style-type: none"> • Implement the regeneration plans in Middleton, Beeston Hill, Holbeck and West Hunslet • Increase access to and take up of affordable warmth schemes. • Support the Healthy Housing Solutions programme to tackle infant mortality • Monitor progress of the Affordable Housing Strategy with particular reference to selected sites in inner south delivered through the RHB funded programme

	<p>tackling crime and the fear of crime</p> <ul style="list-style-type: none"> • Support victims of crime and reduce the risk of victimisation • Reduce repeat offending and manage offending behaviour in inner south Leeds • Improve the quality of life for people in inner south Leeds by reducing the harm from drugs and alcohol • Increase number of young people engaged in positive activities • Reduce repeat offending through effective tasking and investing in physical measures to reduce crime such as fences and ginnel gating • Reduce underage drinking and drink related criminal behaviour • Reduction in anti-social behaviour involving young people. • Improve community confidence and public satisfaction with how agencies deal with anti-social behaviour. • Reduction in the number of unemployed people on benefits in inner south Leeds. 	<ul style="list-style-type: none"> • Carry out decent homes improvements so that all properties meet the required SAP rating. • Increase information provided to residents on financial inclusion and support available • Set aside £15,000 from the Well Being Fund to commission community safety activities - targeting hotspot crime to be identified through the DCSP action plan/Neighbourhood Tasking • Through Neighbourhood Tasking, identify and deploy suitable situational crime prevention measures, particularly burglary, in key locations using a targeted approach • Enable all children, young people and their families to access Family Support and enable parents to link with their children's education and positive behaviour • Deliver activities to increase victim's confidence in the reporting of hate crimes, improvement of service responses to deal with victims of hate crime and improve service responses to deal with perpetrators of hate crime • Support the city -wide Domestic Violence Strategy, including raising public awareness and the continued implementation of the MARACs - multi-agency risk assessment conference in inner south Leeds • Work together to safeguard local children and vulnerable adults • Share local intelligence and multi-agency problem solving around prolific offenders through Neighbourhood Management Tasking • Make referrals to specialist agencies such as Signpost other intensive family support projects. • Through Operation Champion develop effective communication and public information mechanisms to carry prevention messages to promote a culture of responsible drinking. • Take action to tackle smoking and under age drinking by working with licensed premises to reduce sales to
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		<p>young people</p> <ul style="list-style-type: none"> • Support the youth services in delivery of programmes of activities across the area and ensure a joined up approach with Third Sector groups • The continuation of a rolling programme of neighbourhood crime & grime initiatives including Operation Champion and single days of multi agency action • Continue to actively promote community safety messages and increase awareness of crime prevention and community safety services • Community Enforcement Officers and Support Officers to provide a visible presence in the community, identifying and addressing priority issues and helping to deliver on environmental issues within local neighbourhood improvement plans. • Monitor and support actions developed by the SLEET partnership to reduce the number of people unemployed in inner south Leeds
<p>Harmonious Communities</p>	<ul style="list-style-type: none"> • Increase resident participation in attending and organising community events across inner south which promote neighbourhoods and activities within them. • Greater involvement of local people in influencing decision making. • Increased sustainability of voluntary organisations • Increased sustainability of businesses in inner south Leeds • Encourage communities in inner south Leeds to take up opportunities to participate to promote community confidence and cohesion 	<ul style="list-style-type: none"> • Set aside £20,000 Well Being Funds to support the development and implementation of priority neighbourhood action plans and involve and engage local residents and the Third Sector to ensure they have genuine opportunities to influence the way their neighbourhood develops. • Support the development and delivery of the I love South Leeds Festival, galas and events and encourage volunteer support and the goodwill of local residents and businesses. • Maintain support to and develop sustainability of current resident and community groups • Co-ordination and management of delegated community centres and implementation of the revised pricing and lettings policy to enhance provision for residents.

		<ul style="list-style-type: none">• Encourage 'in bloom' activities to increase participation in communities.• Implement the Area Committee's community engagement framework supported by £9,000 Well being Fund• Provide support to community led events across the area such as galas and festivals and carry out promotional activities to raise awareness of area committees• Produce a 'Living in South Leeds' page for About Leeds, Council's Civic Newspaper to promote and highlight work of Area Committee / Area Management• Develop Youth Forums across the area and an action plan for Children & Young People's participation in decision making within South Leeds• Through the piloted Team Belle Isle approach ensure enhanced joint working between mainstream service providers and residents to build greater trust and influence how services are delivered• Commission voluntary and community sector organisations (VCS) to deliver Area Well Being funded schemes to achieve Area Committee priorities and address community needs• Progress the development of a business forum to generate local business opportunities and links to local, district & citywide support networks.• Through neighbourhood tasking, respond to community tensions, ensuring partners work closer with and within the communities where the greatest risks have been identified.• Deliver training to frontline workers to identify individuals who could be vulnerable to extremist messages• Implement recommendations from the COGs report in Middleton• Continue work to implement the regeneration strategy for Middleton and ensure that the delivery of physical
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		<p>changes through the regeneration programme are integrated with other changes and activities in the neighbourhood</p> <ul style="list-style-type: none">• Develop and promote more Neighbourhood Watch schemes
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Originators: Sheila Fletcher

Tel: 2243040

Report of the Director of Environment and Neighbourhoods

South (Inner) Area Committee

Date: 25th March 2010

Subject: Future Management of Priority Neighbourhoods

Electoral Wards Affected:

Beeston & Holbeck
City & Hunslet
Middleton Park

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive summary

This report follows a report to the area committee in February 2010 which outlined proposals for driving improvements in priority neighbourhoods.

It sets out the benefits of a neighbourhood management approach that supports local communities and service providers to work together in partnership to improve local outcomes, by improving and joining up local services and making them more responsive to local needs within a targeted area.

In addition, the report makes proposals for two packages for neighbourhood management support to focus on specific priority neighbourhoods and updates the proposals for the future management of the "team neighbourhood " approach to be piloted in Belle Isle.

Purpose of Report

1. This report follows previous update papers to the Area Committee on progress relating to the future management of priority neighbourhoods. It includes details on packages of neighbourhood management support to be part funded by the Area Committee.
2. The report also updates the Area Committee on progress to pilot a “team neighbourhood” approach in Belle Isle as agreed by the Area Committee in November 2009.

Background Information

3. As the city (including Inner South) loses the benefit of Neighbourhood Renewal Funding (NRF) and Safer Stronger Communities Funding (SSCF), future neighbourhood management must increasingly rely on mainstream resources. This report builds on discussions that have taken place on the future management of priority neighbourhoods given the loss of this funding in April 2010. It proposes a way that, by improving the way we work together within neighbourhoods, we can still drive improvement and ‘get things done’ that lift the fortunes of our most deprived communities and their super output area rankings.
4. Within Inner South’s Area Delivery Plan (ADP) there is a commitment to engage with the community and assist with the delivery of activities to meet community needs in targeted neighbourhoods through the roll out of a programme of Neighbourhood Improvement Plans (NIPs). To date this work has been undertaken by Area Management officers covering Inner South and supported by a Priority Neighbourhood Development Worker funded by the Area Committee.
5. Many of the neighbourhoods in the Inner South have benefited from additional input from Neighbourhood Renewal Funding (NRF) and Safer Stronger Communities Funding (SSCF) and have witnessed improvements across a range of indicators. Services have changed in recent years and most now recognise, and contribute to, the local priority neighbourhoods. Neighbourhood policing has been successfully introduced, joint tasking on crime and grime has proven to be of real value and the new NHS Leeds has a declared focus on the worst 10% of neighbourhoods. It is in this context, and in light of the end of the NRF programme, that we propose to build on these initiatives and successes to sustain the improvement agenda through a neighbourhood management model.

What is Neighbourhood Management?

6. Neighbourhood Management is an approach that supports local communities and service providers to work together in partnership to improve local outcomes by improving and joining up local services and making them more responsive to local needs. Essentially it is;
 - Local people deciding what they want and influencing service delivery
 - Taking a local area focus to be able to improve the quality of life
 - Joined up services that are responsive to the needs of local people

- “Top down meets bottom up” – engaging service providers with local communities
7. The proposed benefits of a neighbourhood management approach in priority neighbourhoods in the Inner South are to enable a local area focus to ensure that services reflect and meet local needs to improve service delivery standards. It is a tool for tackling deprivation and in doing so, empowers local communities.
 8. There have been a number of successful neighbourhood management schemes in the city, generally targeted at the most deprived neighbourhoods and tackling issues such as litter, graffiti and anti-social behaviour. A key feature of neighbourhood management is that it focuses on changing relationships between organisations and the communities they serve. It aims to provide a sustainable solution to the long-term problems in neighbourhoods.
 9. The following key advantages from taking a neighbourhood management approach have been identified through the evaluation of the Neighbourhood Management Pathfinder:
 - Work with partners to address similar priorities
 - Develop solutions together to tackle issues
 - Identify issues that fall between services and coordinating service delivery
 - Local people supported and empowered to influence service delivery
 - Work with the community and elected members to look at how services can be tailored to different local circumstances and priorities

Proposals for Inner South Leeds

10. Thanks to the progress already made by the Area Committee and the work of its Neighbourhood Improvement Plans (NIPs), foundations are already in place to build on much of what has been set out in this report. Based on experiences in other areas of the city and the Neighbourhood Management Pathfinder evaluation, it is proposed that a package of neighbourhood management support is developed, including the recruitment of a Neighbourhood Manager, for the Inner South.
11. It is proposed that the Neighbourhood Manager post would require a strong and inspirational leader at neighbourhood level who can demonstrate success in delivering outcomes to improve the quality of life for people in priority neighbourhoods and ensure service providers are responsive to local needs. This requires effective leadership, communication and problem-solving skills and an ability to work both at grass roots level and across a wide range of agencies.
12. It is proposed that the grade of this post reflects the essential role and necessary skills as outlined above and in addition, is based on similar posts in other areas of Leeds. A full time PO4 post would cost a maximum of £45,000 per year. For Member’s information, a job description is attached at Appendix 1.
13. The role of the Neighbourhood Manager would be to drive forward regeneration activities and partnership covering one or more specific geographical locations. The manager would have a co-ordination focused role at a neighbourhood level in respect of negotiating with partners ways forward to address priorities in the area(s) they were charged with overseeing. The role of the Neighbourhood Manager is very different to that of the current PNDW. The PNDW is very grass roots focussed in terms of

developing and supporting community and residents groups, as well as undertaking some community engagement exercises. The Neighbourhood Manager will have the responsibility of driving forward and developing priority neighbourhood action plans, ensuring that services are working together better and linking up thematic partnerships and a wide range of delivery organisations to do this. The Neighbourhood Manager would also draw from but also connect better existing structures and activity going on in children's clusters, community safety tasking, health and worklessness work. Whilst the Area Management team do currently carry out this activity but with the number and extent of deprived priority neighbourhoods identified in Inner South, then it's felt that an extra resource would be needed to take forward this work to allow for greater attention and for a longer term sustainable impact.

14. With external funding resources ending, such as SSCF and parts of NRF, it is recognised that partners are not in a position to instantly embed all the work undertaken in the Intensive Neighbourhood Management area. It is felt that if a Neighbourhood Manager was employed to cover this transitional period, this would allow partners time to embed such actions and initiatives into their mainstream work programmes and thereby support neighbourhood management in priority neighbourhoods.
15. If Area Committee decided not to fund a Neighbourhood Manager, then the priority neighbourhood work would still continue through existing resources but to a lesser extent. For example, the work in priority neighbourhoods will cover a wider range of issues than previously, i.e. health and worklessness, so potentially, some of the work may not be done in as much detail as to get to the root cause of the problems, as there wouldn't be sufficient capacity to do this due to wide range of other projects which the Area Management Team are overseeing on behalf of the Area Committee. In light of this, the amount of priority neighbourhoods which the Area Management Team would be able to work on would need to become focused in order to make the greatest impact. For example, rather than attempting to work across all six neighbourhoods, work would be just undertaken within one of the most deprived priority neighbourhoods in each ward. This could effect changing the area in which the Team Neighbourhood is being piloted in. The Area Committee may also need to decide which projects and / or pieces of work would need to stop.
16. The brief synopsis of the current roles and responsibilities of officers in the Area Management Team are outlined below. This has been provided in order to help compare to the role of a Neighbourhood Manager. Full job descriptions can be circulated to members outside the Area Committee meeting.
17. Each of the roles of the Area Management Team have varying levels of responsibilities i.e. broadly speaking the Area Management officer is in a lead role in co-ordinating area based activities whilst the Project Officer and Area Assistant are in supporting and assisting roles. The job descriptions of the Area Management Team focuses particularly on the activities and delegated functions of the Area Committee on an area wide basis primarily with some support to regeneration initiatives and Area Committee community engagement. The functions broadly fall within the following areas: service co-ordination, service reviews, business (ADP) planning, area based partnership working and task groups, projects, community engagement.
18. The day to day work of the team includes for example working with strategic regeneration boards, such as Beeston Hill & Holbeck Regeneration Partnership, to

date developing Neighbourhood Improvement Plans, managing a wide range of Area Committee funded projects such as I Love South Leeds Festival and environmental schemes, managing Area Committees portfolio of community centres and the Area Well Being Budget.

19. Whilst there may be a little flexibility within the wider Area Management Team, associated with the work programmes of other area committees, this cannot be guaranteed at this stage and if released may not be sufficient to fulfil the extent of work required in Inner South's priority neighbourhoods. There are also some vacancies within the wider team serving other areas which cannot be recruited to given the current financial climate.

Priority Neighbourhoods in Inner South Leeds

20. Members will recall that the agreed priority neighbourhoods in Inner South are:
- Middleton
 - Belle Isle
 - Beeston Hill, West Hunslet & Hunslet Hall
 - Holbeck
 - Beeston – Cottingley and Cardinals
 - Hunslet
21. The Area Management team have been working with individual ward members and informal discussions with some partner organisations. The below is indicative of some of the discussions:

Middleton and Belle Isle Priority Neighbourhoods

22. In an ideal world it makes sense to have one Neighbourhood Manager to cover both Middleton and Belle Isle estates. At the time of writing it seems that there are no partner organisations willing to support or in a position to contribute funding towards this.

Middleton Regeneration Strategy

23. There is an option for the Area Committee to support a grant application received from Re'new. This is largely a continuation of what Re'new has been doing/been proposing to do in Middleton in the previous years with SSCF funding which ceases end of March 2010. The proposal mainly supports the Middleton Regeneration Partnership Board and carries out community engagement and capacity building work with some funding requested towards wider linkages outside of Middleton. Re'new is citing that the value of the package would with an LCC discount, would cost approx £55,000 for 120 days of work over 12 months and some costs for community engagement. Re'new has worked this package on the basis of a daily rate of £375. Although the work is likely to be covered by various staff, the 120 days is approximately equivalent to a part time worker at 3 days a week. Re'new state that they will contribute staff time worth £23,750 along with other sources (such as from Asda) to carry out promotional and engagement activity. They request £22,500 from the Area Committees' well-being funds as a sole main other funding source. Middleton is predominantly an Aire Valley Homes estate and is a key partner however they are not offering any financial support. Health For All is the Development Trust for Middleton. As with all other partners, they would continue to be involved through staff resources in delivering the work of the Middleton Regeneration Strategy. Re'new's

application does not identify any other sources of funding from any other partners involved on the partnership board.

24. Area Management officers have had several discussions with Re'new and have questioned, amongst various issues, value for money and previous year's performance against use of SSCF funding. At the time of writing officers are awaiting a further response from Re'new on various queries and clarifications on their application in order that officers can finalise a full assessment of their application.
25. In the light of the above the Area Committee may wish to consider the following options:
 - a) Put out to tender or commission (i.e. in a competitive environment) services for neighbourhood management work in Middleton.
 - b) Defer a decision to fully commit to the whole of Re'new's application until the next Area Committee meeting in June 2010 when a full assessment of the application and all queries/issues have been addressed
 - c) Other option(s) the Area Committee may wish to consider
26. Should the Area Committee wish to pursue either option a) or b) they may want to be mindful of a keenness from Ward Members to maintain continuity of the work of the Regeneration Partnership. In which case the Area Committee might wish to consider
 - a) either the Area Management Team with other partners continuing the work in the interim
 - b) or fund, at risk, Re'new for a 3 month proportion of their application request i.e. up to £5,625.

Team Belle Isle

27. At the November 2009 meeting of the Inner South Area Committee, it was agreed that the Team Neighbourhood approach would be piloted in Belle Isle. The work of developing this has begun and is being undertaken by existing staff resources in the Area Management Team. Negotiations are ongoing with BITMO to identify if there will be any in kind contribution from their staff towards this project. There are also discussions on the structure of how 'Team Belle Isle' could work as well as clarifying boundaries, organisations involved and the level of resident engagement.

Priority Neighbourhoods in Beeston & Holbeck and City & Hunslet Wards

28. It is proposed that one full time Neighbourhood Manager is appointed to oversee the priority neighbourhood work across the two wards. This would cost approximately £45,000 and work to the job description as attached at Appendix 1. Each ward would be requested to contribute £11,500 each and this would be match funded through some remaining SRB funding totaling £22,000. The appointment would be made initially for a period of one year.
29. As with the PNDW, the Neighbourhood Manager could be employed through Health for All with day to day management by the Area Management team on behalf of the Area Committee. The Manager would be appointed to cover the priority neighbourhoods of Beeston Hill, Holbeck, West Hunslet primarily with some support to Cottingley, Cardinals and Hunslet. As mentioned above, the Neighbourhood Manager would take on specific responsibility for the implementation and co-ordination of delivery of actions as part of the neighbourhood improvement plans for

these localities. The Area Management Officer will support the manager by working on joint projects and unblocking any barriers with resistant partners. In terms of community engagement, this will be overseen by Area Management to ensure this links in with the Area Committees current community engagement framework. As the majority of the existing community and resident groups in these areas have been worked with to ensure that they are community led and sustainable, packages of support could continue to be funded through well being monies, for example, Leeds Ahead could be commissioned to support more community and residents groups, as this only costs £500 per group rather than employing the PNDW on a full time basis to do this. Work will also be carried out with partners to encourage greater involvement in community support.

30. It is requested that Area Committee agrees to commissioning a Neighbourhood Manager's post for Beeston & Holbeck and City & Hunslet. It is anticipated if Members are agreeable to this way forward, a Neighbourhood Manager would be in post as soon as possible. In the interim, Area Management will continue to pick up and support work with partners in the most deprived of the priority neighbourhoods.
31. It is important to note that if Area Committee opt to fund neighbourhood management support proposal, then not all current commitments can be continued and would particularly effect the role of the Priority Neighbourhood Development Worker (PNDW) and the Mobile Youth Provision. If Area Committee decide not to continue funding the PNDW and / or Mobile Youth Provision, then these projects would cease operation from 1st July 2010. The implications of these decisions are outlined in more detail within the Area Well Being Report.
32. It is also important to note that which ever option the Area Committee decides to proceed with, the Area Committee, supported by the Area Management Team, will retain the strategic lead and provide strategic direction for neighbourhood management as per the delegated function to the Area Committee. This will ensure a consistent and coherent approach toward priority neighbourhood work across Inner South.

Narrowing the Gap

33. The proposals contained in this report go directly towards improving the quality of life people in some of the most deprived communities in Leeds. Overtime the work within the priority neighbourhoods of Inner South Leeds will be monitored against the neighbourhood index statistics.

Community Cohesion

34. Neighbourhood Management proposal will support Community Cohesion in the identified priority neighbourhoods particularly through community engagement work undertaken in the priority neighbourhoods.

Implications for Council Policy and Governance

35. There are no direct implications for Council Policy and Governance associated with this report.

Legal and Resource Implications

36. There are no legal implications associated with this report.

37. Dependant upon which option the Area Committee decide on with regards to neighbourhood management, there could be various resource implications. If Area Committee decide to employ a Neighbourhood Manager, then there would be an additional resource given to the Area Committee to drive forward this work. However, if the Area Committee opts for the Area Management team to absorb this work, then the current priorities which the Area Management Team are working to will need to be reviewed. Alongside this, Area Committee are being requested to make a decision whether they wish to continue to fund the Priority Neighbourhood Development Worker. If the Committee wish to cease funding this post, then the current PNDW will be given a period of three months notice to work up to the 1st July 2010.

Recommendations

38. The Area Committee is requested to:
- Note the content of this report
 - Agree which option (in 25 and 26) the Area Committee wishes to progress with regards to neighbourhood management in Middleton
 - Agree whether the Area Committee wishes to fund a Neighbourhood Manager post for Beeston & Holbeck and City & Hunslet priority neighbourhoods
 - Decide upon the future of the Priority Neighbourhood Development Worker post currently funded by Area Committee

Background Papers

- Inner South Priority Neighbourhoods – South (Inner) Area Committee, 10th February 2010
- Inner South Neighbourhood Improvement Plans – Sustainability and future plans for managing priority neighbourhoods – South (Inner) Area Committee, 11th November 2009

Job Title:	Neighbourhood Manager (temporary post subject to annual review and funding approval thereafter)	Directorate:	Environments & Neighbourhoods
Grade:	PO4	Salary:	£34,207 - £36,838
Reports to:	Deputy Area Manager/ Area Management Officer	Date:	February 2010

JOB PURPOSE:

To lead the development and implementation of an effective programme of partnership based neighbourhood activity in agreed priority areas in Inner South Leeds to deliver improved outcomes for residents. The postholder will manage the deployment of available resources to achieve neighbourhood improvements through an Intensive Neighbourhood Management approach; on behalf of the Inner South Area Committee and overseen by partner agencies represented on the South East Officer Coordination Group. The postholder will help build local capacity to ensure that neighbourhood improvements are sustained in the longer term and help develop mainstreamed approaches to tackling local inequalities.

BASIC OBJECTIVE OF THE POST:

- Achieving sustainable improvements in priority neighbourhoods in Leeds.

MAIN DUTIES AND RESPONSIBILITIES:

1. To lead on the development and implementation of neighbourhood initiatives and associated local improvement plans which will deliver outcomes set out in the Leeds Strategic Plan
2. To co-ordinate neighbourhood-based working with Council services and partner agencies to integrate and shape services on the ground.
3. To be responsible for developing service level agreements, resident compacts, protocols and other approaches to underpin neighbourhood service delivery, with Council services and partner agencies.
4. To integrate neighbourhood improvement plans with any other plans for the area, such as the Area Delivery Plan.
5. To develop, lead, and motivate multi-disciplinary teams, ensuring effective project management and supervision of all team members, whether directly employed, seconded or working with the area management team or with key partner agencies.
6. To develop and manage work programmes for any project staff.
7. To initiate and manage relevant and sustainable community involvement and capacity building initiatives to ensure that actions to improve the neighbourhood are supported and sustained by local residents.
8. To work with local Ward Councillors on neighbourhood initiatives and brief them as required.
9. To plan, manage and monitor local budgets as required and to be responsible for ensuring this is managed in accordance with Council financial procedures and standing orders.

10. To prepare funding bids, ensuring all relevant information, subsequent monitoring, evidence and returns are in place for a clear audit trail.
11. To prepare progress, monitoring and performance reports as directed by the Deputy Area Manager/Area Management Officer; including updates for the Inner South Area Committee.
12. To understand and make use of current developments in neighbourhood renewal and neighbourhood management.
13. To be responsible for drafting reports, presentations, documents, briefings as required for a wide variety of audiences.
14. To participate in working and task groups, panels, and any other meetings representing the Area Management Team/Area Committee as required.
15. Upholding and promoting the Council's equal opportunities, diversity and cohesion policies and to deliver effective and appropriate services fairly and without discrimination.
16. To work flexibly, including occasional evenings and weekends, and to undertake any other duties consistent with the post.

NEIGHBOURHOOD MANAGER

EMPLOYEE SPECIFICATION

In order to fulfil the standard requirements of the post, postholders must meet the following requirements. Candidates for selection for the post will only be shortlisted for interview if they can demonstrate in their application that they meet these requirements.

	Core Competency	Post Requirement
1.	Leadership and Management. Supporting the development of people.	<ul style="list-style-type: none"> a) Ability to provide visible and supportive leadership, which empowers, enables and develops staff to achieve results. b) Ability to manage and monitor performance effectively and set clear objectives for the review of individual and service level performance. c) Management experience in a service or operational area relevant to the area of service delivery in the remit of the post. d) Active involvement in preparing, managing and controlling budgets.
2.	Innovation and delivering change	<ul style="list-style-type: none"> a) Ability to put corporate vision and values into practice through agreed policies and strategies. b) Ability to lead change programmes, improve service quality and support a culture that drives up standards and performance. c) Demonstrate a commitment to the new organisational structure and the achievement of Closer Working: Better Services.
3.	Working in a local government environment	<ul style="list-style-type: none"> a) Understanding of local government political systems and experience of working on politically sensitive issues. b) An understanding of and commitment to sustainability in service delivery c) Understanding of public sector issues.
4.	Influencing and personal effectiveness	<ul style="list-style-type: none"> a) Ability to make an effective contribution to internal and external meetings. b) Ability to take forward initiatives and policies from development to implementation. c) Ability to resolve conflict
5.	Working with others	<ul style="list-style-type: none"> a) Ability to develop, manage and contribute to partnerships involving various stakeholders to achieve positive outcomes. b) Ability to develop productive working relationships that command respect, trust and confidence. c) Experience of working effectively with others to deliver cross sector or cross service projects d) Ability to manage competing priorities whilst delivering on a range of projects and adapting to changing circumstances and priorities.
6.	Customer focus and responsiveness to local communities	<ul style="list-style-type: none"> a) An understanding of community issues. b) Good understanding of the public sector c) Experience of managing services to meet customer needs
7.	Equality of Opportunity	<ul style="list-style-type: none"> a) Achievement of equal opportunities in both employment and service delivery
8.	Health and safety	<ul style="list-style-type: none"> a) Experience of managing risk and health and safety management systems
9.	Training, qualification	<ul style="list-style-type: none"> a) Educated to degree level or equivalent experience in

	or accreditation requirements	relevant employment
10.	Job Specific Experience	<ul style="list-style-type: none"> a) Working with Council services in a management or co-ordination role b) Working in partnership with a range of services providers c) A record of achievement in leading or co-ordinating multi-agency collaboration d) Experience of working with politicians. e) Collating and analysing data to monitor service delivery and identifying local needs f) Experience of analysing options for investment of resources. g) Experience of formulating, delivering and monitoring strategic plans and action plans. h) Preparation of reports and agendas i) Experience of developing projects/ funding bids/ packages of support j) Experience of taking a lead role in developing and delivering effective, fit for purpose, consultation and community involvement. k) Experience of regional, national and European funding regimes. l) Experience of concluding negotiations. m) Experience of meeting strict deadlines and balance competing priorities often working under pressure. n) Experience of managing in a multi-agency environment. o) Experience of uniting diverse groups together in achieving common purpose.
11.	Job Specific Knowledge	<ul style="list-style-type: none"> a) Understanding of Neighbourhood Renewal/Regeneration and Neighbourhood Management issues. b) Understanding of service improvement orientated partnership working c) Understanding of deprivation and social exclusion and associated problems with service delivery d) Understanding of regeneration and service improvement funding programmes. e) Understanding of the political sensitivities arising from neighbourhood based service improvement schemes. f) Understanding the principles of effective project and programme management g) Some local knowledge of the area (Desirable)
12.	Job Specific Skills	<ul style="list-style-type: none"> a) Ability to think laterally and creatively and to problem solve b) Ability to use IT effectively c) Excellent presentation, oral and communication skills d) Excellent negotiation and advocacy skills, and ability to work with several teams and partners e) Ability to focus on results and performance of staff and organisations at a neighbourhood level f) Ability to prioritise own and other work and reach required targets



Originator:
Sarah May
39 51306

Report of the South East Area Manager

South (Inner) Area Committee

Date: Thursday 25th March 2010

Subject: Inner South Well-Being Budget

Electoral Wards Affected:

Beeston & Holbeck
 City & Hunslet
 Middleton Park

Ward members consulted
 (referred to in this report)

Specific Implications For:

Equality and Diversity
 Community Cohesion
 Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

This report contains details of proposed projects and activities to deliver local actions relating to agreed themes and outcomes of the Area Delivery Plan (ADP). The latest financial position of the Wellbeing (revenue and capital) budget is also provided.

The report also seeks Members views on how they would like to allocate the 2010/11 Area Well Being Budget allocation. A menu of various spend options are contained within the report.

1. Purpose of this report

2. This report provides the latest financial position of the Well-being fund revenue and capital budgets for the Inner South Area.

3. Revenue funding available for 2009/10

The current position with the revenue after the February Area Committee is as follows:

Revenue Budget Details	Amount
Inner South Budget for 2009/10	£247,860
Carry Forward balance from 2008/09	£152,422
Total Budget for 2009/10	£400,282
Total Commitments for 2009/10 to date (1 st March 2010)	£390,164.10
Amount for Ward Pots to date (1 st March 2010)	£10,117.90
Ward Pot Balances	Amount available to allocate to new projects
Beeston & Holbeck*	£2,881.00
City & Hunslet**	£2,916.09
Middleton Park***	£4,320.81

*= £2,881.00 returned to B&H pot from schemes no longer taking place

** = £2,916.09 returned to C&H pot from schemes no longer taking place / underspent

***= £1,693.13 returned to MP pot from schemes no longer taking place / underspent

4. ADP Theme Commissioning Pots

5. Since the last Area Committee meeting, there have been no further approvals against the ADP commissioning pots.
6. The table below provides an update on the balance of the ADP theme commissioning pots. Any funding that hasn't been allocated by March 31st will be added into the budget allocation for 2010/11 to be spent on new projects.

ADP Commissioning Pots	B & H Ward		C & H Ward		Middleton Park Ward	
	Allocation	Balance	Allocation	Balance	Allocation	Balance
Enterprise and Economy	7,750	0	3,000	1,750	4,177.87	0
Environment (includes skips)	3,000	805	4,000	1,000	3,000	1,000
Learning	3,000	3,000	1,100	1,100	3,000	0
Health and Wellbeing	3,000	0	3,000	0	5,700	0
Thriving Places	7,242.70	573.45	10,000	1,975.75	5,000	2,236.66
Harmonious Communities	9,000	0	9,000	0	9,000	0

7. Approval of new revenue project applications

There are three new applications for Area Well Being Budget revenue funding.

8. Beeston Festival 2010 - £3,000

The aim of the Beeston Festival is to provide an exciting, entertaining and informative day that brings together all the different communities in Beeston and promotes the area. Approximately 5,000 people attend the Festival from the local areas. The 2010 Festival will be the fourteenth year it has been running and it continues to improve, for example in 2009 the Festival included four performance areas along with dance sessions. The festival committee comprising local residents manages the Festival with a large number of volunteers on the day to make sure the Festival is a success. Hamara and St. Lukes work together on the day to provide sports, health and children's activities.

This project will assist in achieving the following priority in the Area Delivery Plan's Culture and Harmonious communities themes:

- A4/H1 - To increase resident participation in attending and organising community events across inner south which promote neighbourhoods and activities within them.
- H13 - Encourage communities in inner south Leeds to take up opportunities to participate to promote community confidence and cohesion

The total cost of the Festival is £17,850 with £3,000 being requested from the Area Committee with the balance of funding being raised by the festival committee (from stall hire, sales on the day, sponsored events) and from some other external funding. If approved the funding would be allocated equally between Beeston & Holbeck and City & Hunslet Wards (£1,500 from each Ward).

9. Holbeck Gala 2010 - £2,000

The aim of the Holbeck Gala is to run a day of activities and entertainment for the whole community of Holbeck and surrounding areas. The aim is to bring the whole community together and to promote local artists and community groups to a wider audience.

This project will assist in achieving the following priority in the Area Delivery Plan's Culture and Harmonious communities themes:

- A4/H1 - To increase resident participation in attending and organising community events across inner south which promote neighbourhoods and activities within them.

- H13 - Encourage communities in inner south Leeds to take up opportunities to participate to promote community confidence and cohesion

The total cost of the Gala is £9,000 with £2,000 being requested from the Area Committee to cover the cost of hiring marquees, trestle tables and chairs with the balance of funding raised by the Gala committee from various sources. The Gala draws in residents from the surrounding area which includes Beeston & Holbeck and City & Hunslet Wards. If approved the funding would be allocated to Beeston and Holbeck Ward (75%) and to City and Hunslet Ward (25%).

10. Hunslet Moor sign - £780

The 'Welcome to Hunslet Moor' sign has been damaged and part of the sign has been taken away. The missing part of the sign needs to be replaced and the damage done to the sign needs to be repaired. Parks and Countryside do not have the funding available to do this. It is important that the signs are maintained in good condition and provide an appropriate welcome to residents to the Moor.

This project will assist in achieving the following priority in the Area Delivery Plan's Environment theme:

- E6 - Improved environmental appearance of inner south east.
- E14 - Significant improvement in the quality and cleanliness of open spaces and streetscene of priority neighbourhoods.

The total cost of the sign is £780 with this amount being requested from City and Hunslet Ward.

11. Feasibility Study for South Leeds Sports Centre – £8,225

Tiger11 has the opportunity to take transfer of South Leeds Sports Centre when it closes in June 2010. Tiger11 is working in partnership with Hamara, Joseph Priestley College and ProActive Sports to develop a proposal to run the centre as a community enterprise.

The Partnership's initial business plan has been welcomed by LCC Asset Management, but they require further work to develop the project before a decision can be made.

Specifically they require:

- More detailed market research covering relationship with other provision, testing of membership model and realistic usage
- Detailed financial projections with five year cashflow, working capital requirements
- Detailed operating proposals including staffing and management arrangements to ensure safe operations
- Development of the new legal entity that will run the centre

Tiger11 does not have the capacity to deliver this work and are seeking funding to appoint a consultant to carry it out. They have approached The Pool which is a consortium of experts who work for development trusts across the country, several of their experts run community sports facilities.

This project will assist in achieving the following priority in the Area Delivery Plan's Culture, Enterprise and Health & Wellbeing themes:

- A1 - To improve the facilities and range of sporting and cultural activities available in Community Centres across Inner South Leeds
- B1 - Boost prosperity in our most deprived neighbourhoods by the creation of new businesses, enterprise and jobs.
- F5 - Improved health and well-being of residents in inner south Leeds

The total cost of the feasibility study is £8,225 with a contribution of £4,112.50 being requested from both Beeston & Holbeck and City & Hunslet Wards.

12. Reallocation of revenue funding from existing projects

In terms of the budget allocation for I Love South Leeds Festival, it has been requested for ways to be explored if there is any scope to reduce the amount of funding approved for this particular project. Some re-scoping of the project cost has been undertaken to reduce the scheme from £44,000 to £35,000. The ways in which this has been done is by cutting the Turn It Up music activities budget from £12,000 to £6,000 and reduce the publicity & promotional budget by £3,000. If members agree to this, then there will be a reduced programme of activities operating as part of Turn It Up and less activity carried out around encouraging young people to participate in the events taking place throughout the summer.

13. Small Grants Update

Members are asked to note the following small grant applications made to the Area Committee. The position below is correct at the time of writing.

Small Grants: position since February Area Committee				
Project title	Organisation	Ward(s) affected	Amount	Approved or awaiting to be determined
South Leeds Live at Home Scheme	Cottingley Gentle Exercise Group	B&H	£500.00	Approved
Lady Pit Lane Model Allotments	Polytunnel Partnership	All wards	£600.00	Approved
LCC Sport Development Unit	February Half Term Transport	All wards	£1,000.00	Approved

14. Revenue Area Well Being Budget for 2010/11

The budget allocation for 2010/11 has been confirmed at £247,860. At this time, the figure do not include any unspent carry forward balances, as these are still in the process of being reconciled. Due to budget pressure, members need to consider which projects they wish to fund as they cannot continue to support all existing projects as well as new schemes. Appendices 1 to 4 provide a range of options for councillors to consider and agree upon which option they wish to be implemented.

The rationale behind the options are due to a number of factors:

Priority Neighbourhoods – as referred to in the future management of priority neighbourhoods report, it highlights the need to fund some form of support to manage work in priority neighbourhoods across Inner South.

Priority Neighbourhood Development Worker – The future of this post needs to be reviewed in light of the developments taking place with the Team Neighbourhood model of working and future work to be undertaken in priority neighbourhoods. In terms of supporting community and residents groups which have been established through Neighbourhood Improvement Plans (NIP) process, support is being provided to these groups through Leeds Tenants Federation to provide training and support to develop the skills of residents to lead these groups themselves. Area Committee has also commissioned Leeds Ahead to provide support to residents groups through businesses.

Mobile Youth Provision – The Area Committee has commissioned this project for the last four years. A full evaluation of this scheme is to be reported at the June Area Committee meeting. As LCC Youth Services are in the process of commissioning various services and activities, there may be an opportunity for this project to be funded from other sources. Extended Services Cluster Co-ordinators will also be approached to see if it would be possible to support this scheme through the activities fund.

In terms of the four options presented at Appendices 1 to 4, the points below provide a brief overview of the main impact which these options have:

Option 1 – This option includes:

- funding to support neighbourhood management work across all three wards
- ADP thematic pot amounts remain the same as in Option 2 but an additional Environment pot of £9,000 is added into the budget
- Members have increased ward pot levels to be able to spend on other priority projects in their areas, for example, community festivals
- the Area Committee would not be able to fund either the Mobile Youth Provision or Priority Neighbourhood Development Worker and both these projects would end on 1st July 2010

Option 2 – This option includes:

- funding for neighbourhood management work, details of which are fully explained in the future management of priority neighbourhoods report
- no ADP thematic pot allocation for Environment
- doesn't include a budget allocation fund the Priority Neighbourhood Development Worker, therefore this project would cease on 1st July 2010
- could continue to support the Mobile Youth Provision for a further year at a maximum cost of £35,360
- some funding for ward pot allocations

Option 3 – This option includes:

- this budget option doesn't include funding to support neighbourhood management work
- funding is allocated for the Mobile Youth Provision and Priority Neighbourhood Development Worker to continue an additional year
- ADP thematic pots remain at the same level as in Option 1 but with an additional £9,000 Environment pot.
- Member would have a reduced ward pot allocation for new projects compared to Option 1.
- slightly increased communication and consultation budget, from £9,000 to £12,000

Option 4 - This option includes:

- this option doesn't include funding to support neighbourhood management work
- no funding is allocated Mobile Youth Provision and Priority Neighbourhood Development Worker and therefore these projects would cease on 1st July 2010
- ADP thematic pot amounts are at the same levels of Option 1
- slightly increased communication and consultation budget, from £9,000 to £12,000

Area Management officers are recommending option 1.

15. Capital funding available for 2009/10

16. The table below highlights the amounts left to spend on capital projects for the remainder of this financial year. If further details are required on how these figures have been arrived at, South East Area Management Team can distribute a detailed breakdown to members outside of the Area Committee meeting.

17. Members also need to be aware that their total capital programme allocation has been cut by 10%. This decision was ratified by full Council in February. The budget cut for Inner South Area Committee equates to a total of £10,900 and has been split equally across all the three wards, equating to £3,633.33 per ward.

Capital Budget Details	Amount
Inner South Capital Programme 2004/05 – 2009/10 (revised programme amount Feb 10)	£700,000
Total Capital Programme Commitments to date (1 st March 2010)	£552,897.32
Amount remaining for Ward Pots to date (1 st March 2010)	£147,102.68
Ward Pot Balances	Amount available to spend on new projects
Beeston & Holbeck*	£59,002.33
City & Hunslet**	£82,771.03
Middleton Park	£5,329.32

* = £11,500 returned to B&H ward pot from projects that have underspent or no longer taking place

**= £17,068.71 returned to C&H ward pot from projects that have underspent or no longer taking place

18. Approval of new capital project applications

There is no new applications for Area Well Being Budget capital funding.

19. Recommendations

The Area Committee is requested to;

- Note the contents of this report
- Agree which well being budget funding option (see 14) for 2010/11 to be proceeded with
- Approve the four revenue well being fund applications:
 - i. Beeston Festival £3,000
 - ii. Holbeck Festival £2,000
 - iii. Hunslet Moor sign £780
 - iv. South Leeds Sports Centre £8,225

Background papers

South (Inner) Area Committee, Well-Being Budget Report, 10th February 2010

INNER SOUTH AREA WELL BEING BUDGET POSITION - 2010/11

2010/11 Budget Allocation

Carry Forward from 2009/10 Budget

Total Budget Available for 2010/11

OPTION 1

£247,860.00 Confirmed allocation

TBC

£247,860.00

	£82,620.00	£82,620.00	£82,620.00
	B&H	C&H	MP
Total	£35,000.00	£11,666.67	£11,666.67
I Love South Leeds Festival (Approved in principle November 09)	£10,000.00	£5,000.00	£10,000.00
Leeds City Credit Union Dewsbury Road (Approved in principle Sep 09)	£20,000.00	£5,000.00	£3,000.00
Priority Neighbourhood Budgets (Approved in principle November 09)	£9,000.00	£11,500.00	£22,500.00
Communication & Consultation Budget	£45,500.00	£6,000.00	£5,000.00
Neighbourhood Management support	£23,000.00	£1,500.00	£1,500.00
Small Grants	£4,500.00	£3,000.00	£3,000.00
Skips	£9,000.00	£3,000.00	£3,000.00
ADP Commissioning Pot - Enterprise & Economy	£9,000.00	£3,000.00	£3,000.00
ADP Commissioning Pot - Health & Well Being	£9,000.00	£3,000.00	£3,000.00
ADP Commissioning Pot - Learning	£9,000.00	£3,000.00	£3,000.00
ADP Commissioning Pot - Thriving Places	£15,000.00	£5,000.00	£5,000.00
ADP Commissioning Pot - Environment	£9,000.00	£3,000.00	£3,000.00
TOTAL	£198,000.00	£66,666.67	£70,666.67
TOTAL COMMITMENTS FOR 2010/11	£198,000.00	£66,666.67	£70,666.67
BALANCE FOR WARD POTS	£49,860.00	£15,953.33	£11,953.33

INNER SOUTH AREA WELL BEING BUDGET POSITION - 2010/11

2010/11 Budget Allocation
Carry Forward from 2009/10 Budget
Total Budget Available for 2010/11

OPTION 2

£247,860.00 Confirmed allocation
TBC
£247,860.00

	£82,620.00	£82,620.00	£82,620.00
	B&H	C&H	MP
Total	£82,620.00	£82,620.00	£82,620.00
I Love South Leeds Festival (Approved in principle November 09)	£11,666.67	£11,666.67	£11,666.67
Leeds City Credit Union Dewsbury Road (Approved in principle Sep 09)	£5,000.00	£5,000.00	£10,000.00
Priority Neighbourhood Budgets (Approved in principle November 09)	£5,000.00	£5,000.00	£3,000.00
Communication & Consultation Budget	£3,000.00	£3,000.00	£22,500.00
Neighbourhood Management support	£11,500.00	£11,500.00	£11,786.66
St Luke's Cares - Mobile Youth Bus - Year 5 (Aug 10 - Jul 11)	£11,786.67	£11,786.67	£5,000.00
Small Grants	£12,000.00	£6,000.00	£1,500.00
Skips	£1,500.00	£1,500.00	£3,000.00
ADP Commissioning Pot - Enterprise & Economy	£3,000.00	£3,000.00	£3,000.00
ADP Commissioning Pot - Health & Well Being	£3,000.00	£3,000.00	£3,000.00
ADP Commissioning Pot - Learning	£3,000.00	£3,000.00	£5,000.00
ADP Commissioning Pot - Thriving Places	£5,000.00	£5,000.00	
TOTAL	£75,453.34	£69,453.34	£79,453.33
TOTAL COMMITMENTS FOR 2010/11	£75,453.34	£69,453.34	£79,453.33
Balance for new projects	£7,166.66	£13,166.66	£3,166.67

INNER SOUTH AREA WELL BEING BUDGET POSITION - 2010/11

2010/11 Budget Allocation

Carry Forward from 2009/10 Budget

Total Budget Available for 2010/11

OPTION 3

£247,860.00 Confirmed allocation

TBC

£247,860.00

	£82,620.00	£82,620.00	£82,620.00	MP
	B&H	C&H		
Total	£82,620.00	£82,620.00	£82,620.00	
I Love South Leeds Festival (Approved in principle November 09)	£35,000.00	£11,666.67	£11,666.67	£11,666.67
Leeds City Credit Union Dewsbury Road (Approved in principle Sep 09)	£10,000.00	£5,000.00	£5,000.00	£10,000.00
Priority Neighbourhood Budgets (Approved in principle November 09)	£20,000.00	£5,000.00	£5,000.00	£4,000.00
Communication & Consultation Budget	£12,000.00	£4,000.00	£4,000.00	£11,786.66
St Luke's Cares - Mobile Youth Bus - Year 5 (Aug 10 - Jul 11)	£35,360.00	£11,786.67	£11,786.67	£11,375.78
Priority Neighbourhood Development Worker - Year 5 (Aug 10 - Jul 11)	£34,127.36	£11,375.79	£11,375.79	£5,000.00
Small Grants	£23,000.00	£10,000.00	£6,000.00	£1,500.00
Skips	£4,500.00	£1,500.00	£1,500.00	£3,000.00
ADP Commissioning Pot - Enterprise & Economy	£9,000.00	£3,000.00	£3,000.00	£3,000.00
ADP Commissioning Pot - Health & Well Being	£9,000.00	£3,000.00	£3,000.00	£3,000.00
ADP Commissioning Pot - Learning	£9,000.00	£3,000.00	£3,000.00	£5,000.00
ADP Commissioning Pot - Thriving Places	£15,000.00	£5,000.00	£5,000.00	£3,000.00
ADP Commissioning Pot - Environment	£9,000.00	£3,000.00	£3,000.00	
TOTAL	£224,987.36	£77,329.13	£73,329.13	£72,329.11
TOTAL COMMITMENTS FOR 2010/11	£224,987.36	£77,329.13	£73,329.13	£72,329.11
BALANCE FOR WARD POTS	£22,872.64	£5,290.87	£9,290.87	£10,290.89

INNER SOUTH AREA WELL BEING BUDGET POSITION - 2010/11

2010/11 Budget Allocation

Carry Forward from 2009/10 Budget

Total Budget Available for 2010/11

OPTION 4

£247,860.00 Confirmed allocation

TBC

£247,860.00

	£82,620.00	£82,620.00	£82,620.00	MP
	B&H	C&H		
Total	£82,620.00	£82,620.00	£82,620.00	
I Love South Leeds Festival (Approved in principle November 09)	£35,000.00	£11,666.67	£11,666.67	£11,666.67
Leeds City Credit Union Dewsbury Road (Approved in principle Sep 09)	£10,000.00	£5,000.00	£5,000.00	£10,000.00
Priority Neighbourhood Budgets (Approved in principle November 09)	£20,000.00	£5,000.00	£4,000.00	£4,000.00
Communication & Consultation Budget	£12,000.00	£4,000.00	£6,000.00	£5,000.00
Small Grants	£23,000.00	£10,000.00	£1,500.00	£1,500.00
Skips	£4,500.00	£1,500.00	£3,000.00	£3,000.00
ADP Commissioning Pot - Enterprise & Economy	£9,000.00	£3,000.00	£3,000.00	£3,000.00
ADP Commissioning Pot - Health & Well Being	£9,000.00	£3,000.00	£3,000.00	£3,000.00
ADP Commissioning Pot - Learning	£9,000.00	£3,000.00	£3,000.00	£3,000.00
ADP Commissioning Pot - Thriving Places	£15,000.00	£5,000.00	£5,000.00	£5,000.00
ADP Commissioning Pot - Environment	£9,000.00	£3,000.00	£3,000.00	£3,000.00
TOTAL	£155,500.00	£54,166.67	£50,166.67	£49,166.67
TOTAL COMMITMENTS FOR 2010/11	£155,500.00	£54,166.67	£50,166.67	£49,166.67
BALANCE FOR WARD POTS	£92,360.00	£28,453.33	£32,453.33	£33,453.33



Originator: Sheila Fletcher
3951652

Report of the South East Area Manager

South (Inner) Area Committee

Date: 25th March 2010

Subject: Actions and Achievements report

Electoral Wards Affected:
 Beeston & Holbeck
 City & Hunslet
 Middleton Park

Ward members consulted
 (referred to in this report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

This report provides Members with an update on actions and achievements of the Area Management Team relating to priorities and work of the Area Committee since the Area Committee meeting in November 2009. It also provides information on current ongoing projects.

Purpose of this report

1. Members will recall that the refreshed Area Delivery Plan was approved at the June 2009 Area Committee with ward meetings serving to focus on ward specific actions within the plan.
2. This report provides Members with an update on actions and achievements around the Area Delivery Plan since the last Area Committee meeting, it also provides members with an overview of the current projects that the Area Management Team are working on.

Background Information

3. The ADP for 2008/9 – 2010/11 has been developed following the headings contained within the Leeds Strategic Plan and the Vision for Leeds. It is a local expression of the city's commitment to the Local Area Agreement and partnership working. The themes of the ADP are:
 - Culture
 - Harmonious Communities
 - Enterprise and Economy
 - Transport
 - Environment
 - Health and Wellbeing
 - Thriving Places
 - Learning.
4. The Area Delivery Plan for 2008-11 was approved by this Area Committee and a refreshed version of the plan was endorsed by the Area Committee on 23rd June 2009.
5. Members also agreed at the June meeting of the Inner South East Area Committee to the production of a 'community charter' which will offer a user friendly interpretation of the ADP.
6. Feedback from resident consultation undertaken last Autumn at the Planning for Real events has been considered and a refresh of the 2009/10 plan has been undertaken with service managers and partners who have put forward suggestions to update and revise the plan to meet current conditions and strategic priorities. A separate report to this meeting presents the draft refreshed plan for 2010- 2011.
7. Performance management information is currently being collated to provide a full report to update progress against the 2009/10 Area Delivery Plan and this will be provided to the June Area Committee.

Updates by Theme

Culture

Community Centres

8. Following the last Area Committee meeting, work is still being undertaken to finalise the new Lettings database. The new database will support the implementation of the revised pricings and lettings policy, which has an indicative implementation date of 1st October 2010.
9. It is also requested that a meeting of the Inner South Community Centres Sub Committee in convened as soon as possible. A meeting date has been attempted to be established since November 2009 but has been unable to do so. It is vital that a representative from each ward attends the session as discussions need to take place

around budgets and priorities for investment in Area Committee facilities across Inner South Leeds.

Enterprise and Economy

South Leeds Employment, Enterprise and Training Partnership (SLEET)

10. SLEET are keen to maintain a strong link with the Area Committee. Councillor Driver is the designated representative on this partnership. At the SLEET meeting held on March 3rd, a presentation was given by Area Management highlighting the success of the Middleton Enterprise, Employment and Economic Development Strategy (MEEED) and the outline of Team Neighbourhood and Priority Neighbourhood work to ensure full partner buy in. Minutes of the meeting held on 3rd March are attached at Appendix 1.

Learning

Children Leeds Partnership

11. The minutes of the last meetings of this partnership are available in Appendices 2 and 3.

Environment

12. Community clean ups lead by Neighbourhood Wardens have been carried out the Belvederes (Beeston Hill), the Royals (Hunslet), Intakes and Thorpe View/Crescent (part) (Middleton), Balms and Meynells (Holbeck), West Granges (Belle Isle), The Clearings/Jenkinson Place (Belle Isle), Brooms (Belle Isle), Throstle Road/Throstle Terrace (Middleton). Community clean ups give local people get rid of any unwanted items by placing skips in neighbourhoods for a day.
13. A programme of intensive clean-ups is being developed for 2010. Members are invited to suggest specific locations for these intensive clean-ups which involve various agencies working in partnership to tackle particular problems.

Health and Wellbeing

South East Health & Wellbeing Partnership

14. The partnership have agreed initial priorities for 2010/11. Focus will be on strengthening the partnerships role on informing and influencing health and wellbeing commissioning activity. This will be done through gaining sign up and commitment from commissioners both from the NHS and the Council and working through embedding performance management arrangements. Also the partnership are addressing improving communications with and between agencies and the wider community and voluntary sector. This is being undertaken initially through development of an extranet site under Healthy Leeds and all members of the partnership have been provided access to this web system. The intention is to build on what data and information is held from initially papers for the partnership to data and local intelligence as well as the various partnership member plans. Outcome will be a more open and transparent communication portal with opportunities for identifying areas to improve joint working and prevent duplication.

Thriving Places

Operation Champion

15. Operation Champion took place on 16/17 February in the Couplands, Normantons, Bismarks, Malverns and Disraelis areas of Beeston Hill.

Environmental issues:

16. All the areas Identified on the Environmental Visual Audit were cleaned by Streetscene and Aire Valley Homes staff. Probation cleaned the area around Coupland Place. The Fire Service Arson Task Force visited several properties regarding fire safety and arson prevention. They also delivered approximately 150 leaflets regarding refuse to addresses.

Crime issues:

17. The Leeds City Council Anti-Social Behaviour Unit visited addresses of people in the area who had recently called the Police with ASB issues and they gave out some tackling drugs and crime leaflets. Victim Support also visited victims of ASB in the area and those details will be forwarded to the ASB unit.
18. The Neighbourhood Policing Team arrested 7 people for a range of offences including breach of ASBO and possessions with intent to supply cannabis.
19. A range of diversionary activities were carried out during the Operation. These included the Youth Service bus engaging with young people on Bismark Street on both days and had 7 youths on the Tuesday and 13 on the Wednesday. The Neighbourhood Policing Team funded the Urban bar to open for the two days of the operation. It had over 100 youths attending with activities such as a bucking bronco, jousting, football, pool, board games, arts and crafts and other activities. The Neighbourhood Safety Team and Extended Services funded a sports camp at John Charles Stadium all week. It had on average 65 young people everyday attending. On the last day there were over 80 young people enjoying a range of sporting activities.

Community engagement:

20. A newsletter was distributed across the area before and after the operation. Staff involved in the operation also attended Cad Beeston and Hunslet Hall Forum to talk to residents. Issues of littering were raised by the residents and this was included in the programme of work.

Divisional Community Safety Partnership (DCSP)

21. The DCSP are keen to maintain a strong link between the partnership and the Area Committee. Councillor Blake attends the DCSP as the Inner South Area Committee representative. An executive summary of the January meeting is attached at Appendix 4.

Neighbourhood Wardens

22. The restructuring of the Neighbourhood Wardens posts has now been completed. The Wardens have been asked to identify any element of their previous activities where they have provided regular support to any community or resident group and to pass this information on to the relevant Area Management Team. The Area Management Team will seek to ensure that suitable arrangements are put in place to minimise the impact of these changes on any such group.
23. The unsuccessful candidates are being referred to the Managing Workforce Change Team and each affected member of staff will be allocated their own caseworker. They have been they have been asked to report to their Area Management Team from where they will be line managed and allocated tasks commensurate with their job description whilst in Managing Workforce Change.

Regeneration

Beeston & Holbeck Regeneration

Beverleys Acquisition and Demolition Progress

24. Demolition of the majority of properties at the Beverleys is anticipated to be completed by end of March 2010. By this time it is expected that only 6 properties will remain to be demolished pending resolution of party wall issues with the shop at the corner of Rowland Rd/Lady Pit Lane which is to be retained. Demolition will take place following the resolution of these matters with the owner of the shop in order that the site can be cleared for redevelopment by June/July 2010.
25. Chevin Housing Association have submitted a bid to the Homes and Communities Agency for grant funding to develop 55 new 2, 3 and 4 bedroomed houses each with its own private garden. The houses will be for rent and shared ownership.
26. A planning application is due to be submitted at the end of February for this development. Subject to planning approval and success in its funding bid Chevin HA aim to be on site in mid 2010 to commence the redevelopment and expect completion of the development by March 2012.

Holbeck Acquisition and Demolition Progress

27. Of the 102 properties within the target area of this scheme 100 are currently within Council ownership. The leaseholder of a Council owned sandwich shop/Café within the target area has recently agreed to surrender his lease and the legal formalities are currently underway. Agreement is still required around the purchase of privately owned commercial premises at the corner of Runswick Street/Top Moor side. Negotiations are ongoing with the owner towards reaching an agreement on the purchase of this property. However, if agreement cannot be reached formal approval will be sought to make a CPO for the acquisition of these premises. If a CPO is required this could result in a delay of up to two years before redevelopment can commence.
28. Chevin HA are progressing proposals towards the submission of a planning application potentially in May which if approved will underpin the case for CPO if required.
29. The first phase of demolition is currently underway. Phase 1, which includes 2-26 Brown Lane East/1-25 Runswick Place and 2-18 Runswick Place/1-17 Runswick Terrace, is expected to be complete by the end of March. Further phases of demolition are expected to occur over the coming months but their sequence will be dependant upon the time taken to rehouse two remaining residents, acquire the final property and the results of a further bat survey. A routine bat survey was undertaken recently prior to the commencement of demolition. This survey identified 12 Recreation Grove as a potential roosting habitat for bats due to the vertically hung tiles to the gable end. A further survey of this property will be required during the summer once the bats are active to establish whether bats are in residence before planning approval can be secured for demolition.

Phase 4 acquisition and demolition in Holbeck

30. The Councils Executive Board at its meeting on 26 August, 2009 approved proposals to acquire and demolish a further 20 properties in the Crosbys area of Holbeck. To date 11 valuations have been carried out on the 14 privately owned properties. Two owners have accepted the Councils offer to purchase and these acquisitions are currently progressing through the conveyancing process. Valuations of the properties affected, in a number of cases, are significantly lower than the prices paid by owners who have

acquired these properties in recent years. For this reason slow progress has been made to date.

Garnets Acquisition and Demolition Progress

31. At its meeting of 13 May, 2009 the Councils Executive Board approved proposals to acquire and demolish 112 properties in the Garnets area of Beeston. To date 8 properties have been acquired from private owners in this area and a further 12 owners have agreed to sell to the Council.
32. Council officers are working closely with Leeds Federated Housing Association and Aire Valley Homes who are both major stakeholders in the area to ensure that a coordinated approach is taken to the regeneration of the Garnets area as a whole and to address issues of decline as further properties become empty.
33. The recently formed community group continues to meet and it is anticipated that when the project reaches the appropriate stage the group will have an important role to play in helping to form redevelopment proposals.

PFI

34. The PFI Housing project will comprise construction of 275 new council homes across Beeston Hill & Holbeck, refurbishment of 400 existing homes, with environmental improvements in the estate areas of Holbeck. All elements will be serviced and maintained to 'as built' standards by the PFI contractor for a period of 20 years.
35. The project is being jointly procured with similar works and services for Little London, making this one of the biggest projects of its kind in the country. Procurement is still underway, with the two bidding consortia – SC4L & Regenter – awaiting the Council's Call for Final Tenders. This final stage of the procurement has been delayed whilst final legal checks are undertaken by the Homes and Communities Agency, which manages the national PFI Housing programme on behalf of government. The Council has not been able to confirm the programme for final tenders and appointment of a Preferred Bidder until the timescale for these checks being completed by the HCA is known. A verbal update will be provided at the Area Committee in regard to any development in this situation and Ward Member briefings arranged regarding the remaining procurement stages, once confirmed.
36. The new build elements of the project will take place predominately on sites that are currently occupied by outdated flats and maisonettes. For the sites in Beeston Hill rehousing will be undertaken by Aire Valley Homes and will commence in phases from April 2010, beginning with 1-21 Coupland Road, 15-44 Coupland Place, 1-41 & 2-20 St Luke's Green, 131-159 & 165-183 Malvern Road. Further phases will comprise the Bismarcks, Fairfax Road, Waverley Garth and Malvern Rise/Grove. The PFI contractor will undertake demolition on each of these sites once vacant possession has been obtained.
37. Rehousing has already been completed by Aire Valley Homes on the largest site at Holbeck Towers, ahead of schedule. In view the delay to PFI procurement, the Council has approved the earlier demolition of the Holbeck and Gaitskells tower blocks outside of the PFI contract to stop any further impact of these prominent empty buildings deteriorating and attracting anti-social behaviour. Demolition will commence in mid-March 2010, all local residents have been provided with a newsletter about this work.

Holbeck Urban Village

38. A presentation was given at the last Beeston Hill & Holbeck Regeneration Partnership Board in early March around the refocus of priorities of the Holbeck Urban Village project due to changes in the economy. The project will be refocused to support enterprise, employment and the environment to support sustainability, support the creation of new investment and attracting businesses that require large floor space and that generate jobs. The boundary of the HUV area will also be extended and governance arrangements re-aligned to ensure that these priorities can be achieved.

Mobile Youth Provision

39. The section below provides an overview of the numbers of young people engaged with through the mobile youth bus provision in the months of January and February:
- 469 young people accessed the youth bus in January and February. 367 of these were new users and the remaining 102 were young people who had accessed the service previously.
 - **Middleton Park ward** - The bus was accessed by 192 young people aged 5-19 years from the Manor Farms, West Granges and Sissons
 - **City & Hunslet ward** - The bus was accessed by 144 young people ward when it visited Brett Gardens, Arthingtons and Balmorals
 - **Beeston & Holbeck ward** - The bus was accessed by 133 young people when it visited Cottingley, Cardinals and Holbeck.
 - The youth bus has carried out activities in partnership with a number of organisation including The Cupboard, Crossroads Project and the Friday Night Project.
40. A review of the Area Committee funded Mobile Youth Provision is to be undertaken and reported to the June meeting. The review will look at the impact which the service has made over the last four years and what the service aims to achieve in the future.

Harmonious Communities

Priority Neighbourhoods

41. A separate report on the future management of priority neighbourhoods is presented to this meeting. The following is a summary of work undertaken by the Priority Neighbourhood Development Worker since the last area committee meeting:

West Granges and Winroses (West Granges & Winroses Community Group)

- Members of the group attended a committee skills training course in late February. The session provided residents with the opportunity to find out more about becoming a fully constituted residents committee and help residents decide which roles they would like to take on as part the committee. It is anticipated that residents will take over the running of residents group by May 2010.
- Support has been provided to continue the development of the Neighbourhood Watch scheme for the area.
- Work is being carried out in partnership with BITMO on an intergenerational project to promote the use of a re-furbished bowling green on Belle Isle Circus. The project will involve children from Windmill Primary School working older people in the area to design and produce a sign for the bowling green, as well as arranging a launch event.

Garnets

- The resident chair for the Garnet Resident Group has attended a training course and is being supported by the previous chair of the group to increase confidence to take on

the role more independently. One other resident members of this group also attended the committee skills training course.

- At the next Garnets Residents Group, the meeting will be operated in a workshop format, where residents can highlight on a map the issues they want the group to focus on and aim to tackle over the next six months.
- A project is being developed in partnership with Leeds Federated Housing Association for young people from the area to get involved with designing and producing an art display to promote the regeneration of the Garnets area.

Northcotes and Greenmounts (Hunslet Hall Road Forum)

- The residents group is to be re-named as Hunslet Hall Road Forum. The group for this area were originally called this before they disbanded in 2007.
- At the last meeting of the group, one resident has expressed an interest on taking on a role within the group and has attended the committee skills course. Discussions also took place around expanding the membership of the group to include local businesses, Mariners Resource Centre and Citu, who are currently managing the Greenhouse development.
- An interfaith community clean up has been arranged to take place in the area covered by the NIP. Members of the residents group have been involved in highlighting areas to benefit from the clean up and will be involved on the day. The faith groups taking part in the clean up include the Sikh Temple, St Peter's Church and Beeston Hill United Free Church. The clean up is also being supported by Groundwork.

Cardinals (Whiterose Residents Association)

- A member of the residents group was supported to attend a minute taking course in January. This training has aided the resident in gaining confidence and improving skills for the role of the secretary, which they have taken on for the group.
- A meeting has been arranged in February between Leeds Met Sports Development students, Beeston Juniors and Cardinal Youth Club to see how they can work together to improve the use of the Beeston Juniors clubhouse in providing community and youth activities for the area.

Other

- **Chairs Forum:** Provisional work is being done to establish if there is an interest in forming a forum for Chairs of Tenants and Residents. This is being undertaken in partnership with Leeds Tenants Federation.
- **CAD Beeston** – Group meetings and activities are continued to be supported
- **Holbeck in Bloom** - Continuing work to support the group and it's activities including working with service providers to get quotes for the Hanging basket project at St Matthews and engaging with local businesses to provide funding and support for the Mural/mosaic underpass project.

Community Engagement

42. The section below provides Area Committee with an update on the community engagement activity which has taken place or in the process of being planned.
- **Volunteer Thank You Event** – invitations have been sent out to a wide range of community, resident and voluntary groups across Inner South Leeds to invite them to attend the inaugural volunteer thank you event taking place in the Lord Mayors Banqueting Suite, Civic Hall on Tuesday 20th April between 6pm and 8pm. Groups have been invited to have a stall to showcase the work which they undertake in Inner South Leeds. Each attendee will receive a certificate from the Area Committee as recognition for all the work they do within the community.

- **Connecting Communities** – a project plan is in the process of being drawn up for the connecting communities fund project in Belle Isle. An initial meeting between key stakeholders has taken place to discuss project ideas.

I Love South Leeds Festival

43. Since the last Area Committee, the commissioning of activities for the 2010 festival programme has commenced. The projects commissioned so far are as follows:
- **South Leeds Superstar** – building on the success of Junior Superstar, the talent showcase will now have an increased age range of 8 – 16 years old and work in primary and high schools across Inner South Leeds. The scheme will be managed by St Luke's Cares.
 - **Sports Week** – This project will provide a sports camp style week of physical activities for young people aged 8 – 12 and will be managed by LCC Sports & Active Recreation.
 - **Middleton Mile** - Friends of Middleton Park will oversee the family fun run that will take place through Middleton Park. The Middleton Mile will also have an orienteering element for young people and will be managed in partnership with NACRO.
 - **Football Tournament** – The Cupboard Project have been commissioned to run this for the second year running. The tournament will be open to girls and boys aged between 13 and 19 to enter and will take place at John Charles Centre for Sport some time on the week commencing the 23rd August.
 - **Dance Sessions** – 15 different half day dance sessions will be running across Inner South Leeds operated by DAZL and cover dance genres such as street, cheer, break and hip hop.
44. The musical workshop programme Turn It Up is currently being finalised. Dependant on members decision on funding for this project, as outlined in the Area Well Being Budget report, this particular project could be running at a much more scaled down level than as in 2009.
45. A page on the Leeds City Council website is in the process of being set up for the festival – the web address will be www.leeds.gov.uk/ilovesouthleeds . This will replace the stand alone festival website and can be managed in-house rather than having to pay an external source to update the website content.

Middleton Regeneration

46. An update from the Middleton Regeneration Partnership Manager on recent activity in Middleton is available at Appendix 5.

Implications for Council Policy and Governance

47. No specific issues are identified.

Legal and Resource Implications

48. No specific issues are identified

Recommendations

49. The Area Committee is asked to:
- Note the contents of this report.

Background papers

South (Inner) Area Committee, June 2009, Area Delivery Plan

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Location West Hunslet Room, Learning Partnerships Hillside, Beeston Road, Holbeck
SLEET Group

Minutes of meeting held 3rd March 2010

Present: Diana Towler – JCP, Simon Betts-JCP, Jo Collins-Working Links, Rosemary Sheen – J.P. College, Sarah Sues – Learning Partnerships, Kam Sangra- Jobs & Skills, Diana Smith-Four Families, John Clare-Learning Partnerships, Sarah May, South East Area Management Team, Cllr Geoff Driver, Nasreen- Hamera Centre

Apologies:

Melanie Robinson- Early Years, Cathy Gurney –Early Years, Fiona Deveney-Working Minds, Helen Carroll- A4E, Helen Easter-Best.

1.0	<p>Welcome and introductions</p> <p>Diana Towler welcomed members to the meeting.</p>
2.0	<p>Minutes and Action Points from last meeting</p> <p>Previous minutes agreed subject to minor amendments.</p>
3.0	<p>Leeds Market Initiative</p> <p>Diana Towler gave an update to the background of this initiative, to be known as “The Job Stop”. She explained that JCP and Area Management had jointly provided funding for start up costs. Learning Partnerships will be the lead organisation but will be run as a partnership unit and we are looking for partners to support.</p> <p>3.1 John Clare then passed a written proposal to members, explaining that with the market having a footfall of 200,000 it was anticipated that having a unit in the market would enable the worklessness partnership to help and support additional customers into employment & obtain vocational support. John explained that there would be a bank of computers available to offer access to training and job vacancies. He advised that the unit will be jointly resourced by JCP, L Partnerships and partners. He promoted the benefits and opportunities for partners to become involved.</p> <p>John mentioned a list of providers already committed to supporting the venture, which is scheduled to open on 12/04/10 and be open for an initial period of 12 months. Several members expressed their interest in becoming involved.</p>

3.2	Councillor Driver mentioned the need for NHS trust to be involved and Diana explained about JCP's partnership work with the Leeds Foundation Partnership Trust.
3.3	<p>Councillor Driver then asked if there was an proposed link to Leeds City Centre initiatives. Diana explained the links to Employment Leeds funded by Yorkshire Forward. She advised members that there would be a streamlined one point of contact for employers across the city via a job brokeridge service, whch all providers would then be linked to. There would also be a development department to link to all new developments across the city.</p> <p>Diana explained that she was attending a planning day with Leeds City Council on 05/03/10 to discuss and agree processes/systems.</p> <p>There followed some discussion around ASDA'S commitment to providing work for unemployed customers following the opening of their new store next year. It was agreed that we need to ensure that we focus on ensuring that they are able to provide specific job offers to unemployed local customers.</p>
3.4	<p>It was agreed to report on progress at the next meeting.</p> <p>Further discussion then took place around the market venue with Diana Smith stressing the importance of providing coverage and commitment to the venture and ensuing that there was a route to notify Learning Partnerships around attendance.</p> <p>Rosemary then asked around branding. John advised that a stand had previously been produced to include all partners' logos and it was anticipated that these would be updated.</p> <p>John also advised that as lead organisation he would be responsible for producing MI. and evaluation, which would be key to securing any future funding.</p> <p>It was agreed that all partners needed to have an awareness of provision across the city. Awareness sessions will be organised prior to the Job Stop opening.</p> <p>A/P 1 John Clare to send a summary of "The Job Stop" to all members, together with a stencil to request staff to resource the unit by 05/03/10 A/P 2 To arrange awareness sessions for staff prior to the opening of the Job Stop.</p>
4.0	<p>Team Neighbourhood- Belle Isle</p> <p>Sarah May provided an overview of Priority/ Team Neighbourhoods</p> <p>Established in 2004 and based on Area committees they had not previously focussed on Worklessness or health issues. There is now to be a broader</p>

	<p>membership to include these areas in addition to crime and grime and safer communities. . Local Communities will be determining the issues to be addressed in their neighbourhoods and feedback will be supplied to SLEET members of the work undertaken. She explained that that there will be a pilot of Team Management in three areas of Leeds, one of which will be Belle Isle and there will be a need for all partners to work together to avoid duplication.</p> <p>Sarah advised that the aim in Belle Isle was to build on the successes of previous work in the neighbourhood and that there is a nucleus of people to support the development.</p> <p>In terms of progress the Area Committee has signed off the plan, but the agreed boundaries are still to be finalised. They have undertaken a scoping exercised which potentially could involve over a hundred organisations providing support in the area. Draft governance has been established and the project is due to commence in April. The intention is to then use this model for developing future neighbourhoods.</p> <p>Councillor Driver stressed the need to remain focussed on the areas for improvement and not to allow the better areas in the locality to dictate the success of the programme.</p>
5.0	<p>Middleton Employment, Enterprise and Education Development (MEEDE)</p> <p>Sarah then gave a short presentation of the work of M.E.E.D.</p> <p>As a sub section of the Middleton Regeneration Strategy there is an action plan with eight key priorities for the area.</p> <p>Sarah advised of research undertaken in the area, with a questionnaire being developed to ask residents around aspirations and barriers to employment. In conjunction with partners. 890 properties were visited with 140 questionnaires completed.</p> <p>From the results there were three key areas of focus which were identified:</p> <p>Volunteering, Training and Enterprise. Activities to support these have been developed in conjunction with partners.</p> <p>Sarah also advised members of the Middleton mobile Job Shop, supported by Aire Valley Homes, which over 13 weeks engaged with 142 residents, 23 of whom were Lone Parents.</p> <p>An update on the Middleton Opportunities day was also provided. Although the cost was no more than £2,500 it was felt that there was a lot of expense around promotion and marketing. It was felt that more support from partners could help to reduce costs.</p> <p>Diana Towler mentioned about the JCP Banners available for events.</p> <p>A/P 3 Vicky Tindell- Starbuck to confirm locality of banners & availability for future events. (see below)</p>

	<p>The banners are stored by JCP and are available for any partnership events attended by JCP.</p> <p>Sarah then mentioned other local community events which had taken place including “Beat the Credit Crunch” and “World of Work Day” at Middleton school.</p> <p>In terms of future work the main focus is a bid to NHS Leeds under “Time To Change Initiative”.</p> <p>Diana Towler thanked Sarah for the updates, while stressing the need to ensure that the work of MEED is directly linked to the SLEET area Worklessness plans to avoid duplication.</p>
6.0	<p>Future Action Plans</p> <p>Diana advised that the proposal is to have one plan for South Leeds rather than individual ones for each area, with nominated Leads for each area. Nominated Leads agreed by members present, with their role defined as making sure that agreed activity actually happens. It was stated by members that there needs to be clear links between the relevant area committees and agreed action plans for localities to avoid duplication</p> <p>A/P 4 Separate meeting to be arranged for all Action Plan leads to clarify future roles and responsibilities</p>
7.0	<p>A.O.B</p> <p>Discussion and clarification around Beeston and Holbeck Regeneration Partnership. Simon Betts to attend meeting on 05/03/10 to clarify SLEET role in relation to the Regeneration Partnership. To offer potential for a SLEET presentation at next Regeneration Partnership meeting.</p> <p>Members advised of additional meeting to be led by Jobcentreplus to bring together partners around the NEET agenda to look at ways to work closer together.</p>
8.0	<p><u>Date of next meeting:</u></p> <p>T.B.A.</p>

CHILDREN LEEDS SOUTH LEADERSHIP TEAM

MINUTES OF THE MEETING HELD AT THE SOUTH LEEDS CLC ON WEDNESDAY 18 NOVEMBER 2009

Present

Dave Bache	Area Inclusion Partnership Director
Diane Drury	Social Care
Louise Drury	LHFA
Doreen Escolme	Health
Anne-Marie Holdsworth	Cluster Chair – Inner South
Keith Lander	Area Management – LCC
Shaid Mahmood	Locality Enabler
Pat McGeever	Voluntary Sector
Sue Morgan	Education Leeds – Integrated Services
Munaf Patel	Signpost
Lesley Schofield	Leeds Youth Offending Team
Satbinder Soor	IYS
Barbara Temple	Ed Leeds – Extended Services
Everton Wattle	Leisure Services
Bernadette Young	AIP Chair

Guests

Councillor Bob Gettings
Tom O'Donovan
John Freeman (ECM Survey)
Alison (Activities Fund)
Tony Waring (JPC)

1.	<u>Welcome and apologies</u>	
	BY welcomed everyone to the meeting.	
	Apologies were received from:	
	Gill Austerfield, Simon Costigan, Dennis Fisher, Cathy Gurney, Chris Halsall, Deborah Kenny, Josh McDonald, Louise Megson, Rosalind Morley, Vera Smith, Liz Snelling, Christine Street.	
2.	<u>Minutes and matters arising from the last meeting</u>	
P1	Ok	
P2	Ok	
P3	Ok	
P4	Discuss task groups later. NEET figures for the South have just been received.	
P5	Health representatives – would like a list of all health representatives.	
P6	Roll of elective members. Councillor Gettings is here today.	
P7	Ok	

P8	Ok	
P9	Ok	
P10	Ok	
8.	<p><u>ECM Survey</u></p> <p>Sheets were handed out by John Freeman. The re-launch was introduced in April 2009. Contract with the previous survey provider had been terminated due to problems with the IT software. Leeds Learning Network has developed a software package. This is available for testing from January 2010. The survey has a new look and is much easier to complete. It is available to all pupils in Years 5, 6, 7, 9 & 11. In tests Year 5 pupils got through the survey in 40 minutes. Pupils will be given introductory lessons on how to use the system and schools will be given training.</p> <p>This survey does not replace the school survey.</p> <p>The on-line survey is anonymous. Very vulnerable and LAC need to be included in the survey. The Youth Service are under pressure to collect data.</p> <p>This compliments a wider view of the lives and behaviour of students in the community not exclusive school practice.</p> <p>Anticipate a good take up.</p> <p>5,000 primary school children in Years 5 and 6 completed the survey. Secondary school numbers were a bit lower.</p> <p>Can get the information at school, cluster and citywide level – it is one source of intelligence alongside others.</p> <p>Anne-Marie Holdsworth commented that Coburn had experienced difficulty with the previous survey.</p> <p>Need a window of 3 to 4 weeks to carry out the survey. Woodkirk will look at the whole programme. Felt that they could not commit to the programme as it is difficult to take students out of the class. Taking Year 7 and Year 8 off timetable to complete the survey may not be too big a problem but Year 11 would undoubtedly cause problems.</p> <p>John Freeman said that he would circulate the prospective timetable. Will return to a meeting in the future to let members know of developments.</p> <p>Keith Lander wondered if it would be a good idea to collect the data by postcode. It would be possible to do this if the postcode is on PLASC.</p> <p>Would be useful to see which schools are taking part in the survey.</p>	

3.	<p><u>Monitoring and resources – Barbara Temple</u></p> <p>At the last meeting looked at information from the cluster. BT wanted to know if anyone would like to attend the meetings. Over the next 3 months will be monitoring:</p> <p>09/10 budget around clusters Area Inclusion Partnership</p> <p>Will report back to the meeting in January.</p> <p>There will be a presentation regarding the activities grant later in the meeting.</p> <p>P-Mit information around clusters will be updated in January 2010.</p> <p>The work group terms of reference has been updated.</p> <p>Next meeting will be 13 January 2010.</p> <p>Satbinder Soor has offered BT administration support with the meetings.</p> <p>AMB funding needs to change to Area Inclusion Partnership.</p> <p>The monitoring group is a key group. Has a focussed role to make sure the funding and resources coming in meet the needs of the pupils. Need some research support to see what grants and bids are available.</p> <p>DB mentioned that the Psychology service are doing some training and could possibly come up with a piece of work that a school could use as a framework for vulnerable children. DB will try and organise this.</p> <p><u>NEET - Colleges preventing NEET</u></p> <p>Meeting will be held with Connexions PA in December.</p> <p>Held taster sessions in the summer and intend to do activities next summer.</p> <p>Working with Year 6 students.</p> <p>BT mentioned that there was an event in Holbeck on Friday 20 November. 10 Young people in years 5 and 6 can take a place.</p> <p>Put on the next agenda to inform the meeting how this is going. NEET figures 11½/12%, noted that figures drop between September and January. In January the confederations will be holding meetings to look at the data. Information regarding NEET will be sent out month by month.</p> <p>Students vulnerable to NEET do not normally stay the full term of the</p>	
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<p>course. Need to do more work. January is a good time to do this around the data.</p> <p>Some young people between 16 and 18 are difficult to follow up. IGEN will have to get the data.</p> <p>Pat McGeever raised the question as to whether targeted work was done with the parents of NEET. There is a pilot project for Years 5 and 6. Pat McGeever is wanting to engage more with JPC and the parents of students.</p> <p>Shaid Mahmood stated that there was a need for preventative work. Whole families need to be looked at. Louise Megson who is absent today due to illness has written a report. Put this item on the next agenda. It is generally difficult to engage parents of pupils aged 16+. Need to do more work earlier on.</p> <p>Windmill Primary has some aspirational photos of people doing well – building a message around aspirations. In January discuss aspirational ideas.</p> <p>Extended Services will support this as well. It tends to be a hot house on Year 11 students doing GCSEs – need to look beyond.</p> <p><u>Teen Conception – Update handed out</u></p> <p>Working on 3 areas: Raising Aspirations, Access to Contraceptive Services and Sex and relationships.</p> <p>The contraceptive bus which toured around the South Leeds area has been stopped due to cutbacks. Jonathan White would like any information regarding this. Doreen Escolme will find out what has happened to the bus.</p> <p>Training sessions – who would benefit from your teams?</p> <p>St Lukes funding is in jeopardy discussion ensued around this</p> <p>Jonathan White stated that it would be helpful to the three task and finish groups if a map of all youth work activities across the inner south could be provided. Satbinder Soor said he could provide this information.</p> <p>Jenny Midwinter has sent out an e-mail with dates and events between November 2009 and January 2010. Forward this e-mail to Anne Lodge so that it can be sent out to the group.</p> <p>‘Speak Easy’ project – Munaf Patel (course for parents to help them speak to their children about sex education). Identify existing parents who were teenage parents.</p> <p><u>Family Support</u> – Cathy Gurney not present at the meeting.</p>	<p>Sent by AL on 20.11.09</p>
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AIP

Dave Bache passed documents round to the group. **Anne Lodge will e-mail the criteria etc to the group.**

There is £1/2m a year. Set up 3 sub groups in the AIP reporting to BT's group. Accountability needs to be very clear by 2011. Money in Pathways is going to change.

LILS – Leeds Inclusive Learning Strategy – localising extended services and support. Document was handed out by Dave Bache. Looking to get greater symmetry with Children's Services and Education Leeds. Monitoring group around work streams in the AMB. Some streams are only funded for a short time. Make sure all resources are pulled together to make a real difference.

BEST and behaviour education support team focussed on behaviour. 3 or 5 teams working in the primary sector and wedge based.

D Bache looking at the teams to come up with a more integrated model. Funding available until 2010.

BEST funded by AMB. Cockburn hold the budget.

BT will send out a table, put down any projects and when the funding ends.

Pat McGeever pointed out that funding could change with the general election. Need to get a sense of how different pathways might be in the future. Funding streams may change. Gain intelligence of this.

Commissioning Group for vulnerable children – how can we target money around what we are trying to achieve? What resources can we pull together? Need to be more sharply focused and have a target and time scale.

M Patel stated that the group had already been contributing to this agenda i.e. assessing our value and impact and re-commissioning appropriate services.

Shaid Mahmood is not optimistic about time scales. Resources will decrease quite rapidly over the next few years. Will be different models around inclusion. How do we ensure that the AIP/AMB agenda fits better. Potentially with the right leadership it can be used effectively. More work will have to be done for less money as the funding stream is coming to an end. Money is not going through Education Leeds with the development of Academies and Trusts.

Continuing provision around kids excluded from school – piece of work. What do CAMS do? Using map provision to bring information to the group. Shaid Mahmood to spend more time on this. How do we utilise

	<p>work that has been done and open up for discussion and bring the services around to do that? Secondary Heads are involved in NEET. Jonathan White and Lynda Johnson linking up to other agenda items.</p> <p>The AMB has moved on over the last 5 years and is now working much closer with other services.</p> <p>Shaid Mahmood – Paul Bolland is looking at the budgets. May have 10% - 20% less money than before. Who will look at our actual targets and then see if there is funding?</p> <p>Keith Lander felt that a radical shake up was needed. Look at the most efficient way of doing this. Need to streamline and possibly have a single pot of money which is divided accordingly.</p> <p>Push forward work on mental health and children at risk of sexual assault.</p> <p>Need to re-align what we do. Human resources are important.</p> <p>4. <u>Inspection update and the bigger picture – Shaid Mahmood</u></p> <p>Had unannounced inspection in June. Informed last Monday that they had 10 days to prepare for an announced inspection lasting 10 days. Inspectors will be in on Monday 23 November. Setting up local groups for the inspectors to meet. Children Services is the key line of enquiry, see how they are working together. Inspections of PRUs, special schools will feed into the inspection. Will be looking at the way services work with children and young people and how Social care handle any complex cases.</p> <ul style="list-style-type: none"> • Developing the capacity to work better. Development of panel of services to help unblock CAFS. • Building on the work Signpost etc has done for vulnerable families <p>5. <u>CAFS</u></p> <p>Rosaline Morley who is absent today has a better understanding of where we have got with the CAF.</p> <p>7. <u>Children’s Panel</u> – Munaf Patel, Barry Jones and John Lund</p> <p>Panel members have been identified. Monthly meeting for 3 hours. Panel of decision makers. Referral process in place. Referral two weeks prior to the Panel.</p> <p>Panel will be solution focused and problem solving. Will have specific actions in place.</p> <p>Decision by the end of the week for the first meeting. Invitation will be sent by e-mail early in December.</p>	<p>e-mail sent out by AL on 23.11.09</p>
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6.	<p>Any agency submits a request for intervention to Children Leeds Panel. Families will have undergone a CAF. Would be small numbers, 10 to 12 families. Endless resources will have gone into the case but the situation will not have improved (i.e. ASBOs, domestic violence etc). Paperwork circulated before the Panel Meeting and the reasons why it has been taken to the panel. If the case has not been moved on will be challenged at this meeting.</p> <p>Project support – moving at pace. City safeguarding response – Lesley and Muanf - work is going well.</p> <p>Panels start 10 December. The South will begin on 15 December. Rosemary Archer wants to see the panels up and running by Christmas. Will hold a training afternoon in December.</p> <p>Need to communicate to everyone.</p> <p>Project support team are behind this. Guidance around the thresholds going on the site today. Panel members have a responsibility to disseminate information to their areas.</p> <p>There is linkage with the community and the Police. The Chief Inspector for Leeds is involved.</p> <p><u>Intervention Panels – Shaid Mahmood</u></p> <p>Setting up groups of people to unblock barriers to progress around CAF. Streamlining the services for the benefit of children.</p> <p>Size and number of Panels will be decided on after looking at the data.</p> <p>Mark Hopkin and Barry to clarify if there are too many clusters in the area.</p> <p>Start communication and dissemination to everyone so they know what to do.</p> <p>Form relationships if possible before February. Will have locality meetings.</p> <p><u>Activities Fund</u></p> <p>Barbara Temple and Alison spoke on this topic. Money is coming from the DCSF Economic Disadvantaged Fund which was piloted this year – £½ million. Confirmation has been received that the South will receive £560,000 next year. Going into cluster budget. It is aimed at disadvantaged children who do not participate in after school activities or in summer holidays. Trying to get them to participate.</p> <p>A lot of money for a short period of time. Clusters to work for a short period of time. Clusters to work with the schools and look at priorities</p>	
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	<p>for the schools. Take on board priorities of the wedge. Could be teenage pregnancy or NEET activities.</p> <p>Cluster planning allocation of money now (not for administration). Clusters are putting together Business plans and they have to have them endorsed and then to the extended partnership by April 2010. Use Breeze structure. Breeze has good recognition. Every child will have a Breeze card which will introduce them to outer school activities. Monitoring will be done. Free School Meals is a guide for children who are eligible for this funding.</p> <p>9. <u>Pilot greater intervention with families.</u></p> <p>Could be creative and innovative in what we do. Siblings could be involved or money could be supplied for a family to do something together.</p> <p>Under the South Wedge Leadership need a group around outside school activities. Wedge booklets will not be funded. There is no funding to support the cost of summer booklets. BT thinks that the booklet is important.</p> <p>Keith Lander pointed out that having a wedge wide directory does not interest students in other areas. A booklet for immediate areas would be more useful. With the breeze card students can go on-line.</p> <p>10. <u>Extended Services Wedge Funding</u></p> <p>£18,000 extended services funding. The project around SILC did not go ahead. Money still there. Clusters do not have admin support. Spend over £10,000 has to go through procurement.</p> <p>Go for option 3.</p> <p>11. <u>YRO Legislation</u></p> <p>Lesley Schofield will send out information. Legislation changes on 30 November. Youth Offending Team – impact on young people risk led. Dictates number of and level of intervention. No extra resources etc. Massive change.</p> <p>12. <u>Accountability of Leadership Group – Local Governance Paper</u></p> <p>LA contributed to a paper see Appendix 3.</p> <p>Executive Board – 3 layers of accountability with the LA. Elective members understanding the changes which have been made.</p> <p>Children’s Champions elected:</p> <p>Councillor A Gabrielle Councillor Bob Gettings</p>	
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	<p>Putting together documents to explain the changes. Safeguarding board work still in progress.</p> <p>Brokering meetings with Children’s Services. Has been signed off by executive board. Not having terms of reference that covers everything and have accepted that. Role to broker relationships and push hard to make this happen. Engagement with elective members - the new structure allows engagement in this. Putting people in a safer place.</p> <p>Keith Lander wished to thank staff who were engaged in the area delivery plan. Consultation process in the South – formal paper out soon.</p> <p>Inner South - trial Belle Isle with NIPS (Neighbourhood Improvement Plans). Invited to be involved with this team. To address issues at locality level. Covers a wide range of issues, building on good work already going on.</p> <p>The Locality working agenda is one of the Council’s key strands. The South East area to pilot area pathfinder. Keith Lander will come back to another meeting with this.</p> <p>Look at this work in detail.</p> <p>13. Date of the next meeting <u>TUESDAY 19 JANUARY AT ROYDS SCHOOL. 9.30 a.m. to 12.00 noon.</u></p> <p>14. <u>Membership of the group and administration</u></p> <p>Will revisit membership of the group and administration. Look at between now and January.</p> <p>Administration Support for the meetings – BY asked Shaid Mahmood if he would be able to provide future admin support.</p> <p>15. <u>Any other business</u></p> <p>Diane Drury informed the group that Social Care would be interviewing for Advanced Practitioners (12 new posts). Hopefully there will be 13 new posts next year. May re-structure how they do things.</p>	
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MINUTES - SOUTH CHILDREN'S SERVICES LEADERSHIP TEAM

Meeting held 19th January 2010 @ Royds High School

Present:

Bernadette Young
Shaïd Mahmood
Louise Megson
Maura Laverty
Everton Wattley
Sue Morgan
Munaf Patel
Diane Drury
Keith Lander
Beverley Carter
Tom O'Donovan
Rosaline Morley
Doreen Escolme
Johnathan White
Dave Bache
Barbara Temple
Liz Snelling
Satbinder Soor

(CHAIR) Head Teacher – Royds Specialist Language College
DCSU – Locality Enabler – North East and South
VCFS – St Luke's & Cluster Chair – **Beeston Hill and Holbeck**
Head Teacher and Cluster Chair – **Upper Beeston and Cottingley**
Community Sports Officer – South
Education Leeds – Integrated Children's Services
Signpost – Project Coordinator
CYPSC – Service Delivery Manager – South
Deputy Area Manager
NHS - CAMHS
Area Management Officer – South East
Integrated Processes Coordinator – South
NHS Leeds
Head Teacher
Project Director – South Area Management Board
Extended Services Adviser – South
Head Teacher
Youth Service Senior Youth Officer

In Attendance:

Jenny Cryer
Bryan Tuffin
Anne Cowling
Sue Doherty
William Newham

Igen
Head of School Improvement – Secondary and Special
Manager – Leeds Healthy School and Wellbeing Programme
Senior Community Sports Officer
DCSU – Support

Apologies:

Pat McGeever
Gill Austerfield
Jim Reid
Anne-Marie Holdsworth
Maria Townsend
Pauline Ward
Cathy Gurney
Cllr Bob Gettings
Lesley Schofield
Chris Halsall
Simon Costigan
Christine Street
Josh MacDonald
Cllr Angella Gabriel
Julie Sykes
Jeanette Scott
Sally Blunt
Louise Drury
Vera Smith
Dennis Fisher
Deborah Kenny

VCFS – South Leeds Health & Cluster Chair – **LS10XS**
Head Teacher and Cluster Chair – **Morley**
Head Teacher & Cluster Chair – **Ardsley and Tingley**
Head Teacher & Cluster Chair – **Middleton**
Head Teacher & Cluster Chair – **Rothwell**
Head Teacher
Head of Children's Centre Services – South
Children's Champion – Outer South Area Committee
Youth Offending Service
Education Leeds – School Improvement
Aire Valley Homes Leeds – Housing
Job Centre Plus
South Leeds Area Hub
Children's Champion – Inner South Area Committee
West Yorkshire Police
CYPSC – Service Delivery Manager
Joseph Priestley College
VCFS – South Leeds Health For All
Safeguarding
Governors Representative - South
Education Leeds (SIA/SIP)

1 Welcome apologies and introductions.

Bernadette Young welcomed colleagues to the meeting and introductions were made.

Bernadette informed the Leadership Team that Anne Lodge will be handing over the administrative support to the Leadership Team to Will Newham (William.Newham@Leeds.gov.uk). Bernadette went on to thank Anne on behalf of the group for her commitment and enthusiasm in supporting the work of the South Leadership Team over the past year.

2 Minutes of the last meeting and matters arising.

Accuracy: The minutes were agreed as an accurate record of the meeting.

Matters Arising:

Re: Governance Arrangements – Shaid Mahmood updated that work is ongoing to make the terms of reference for the 5 wedge based Children Leeds Leadership Teams fit for purpose for the local authority. Shaid also commented that city wide there are a number of pieces of work coming together that will strengthen how partnership elements function, such as the implementation of the Children’s Trust Board. Martyn Stenton (DCSU Project Lead) is leading the partnerships and governance work which focuses on establishing a new Children’s Trust Board and surrounding governance arrangements, as well as incorporating the governance for locality arrangements.

Re: Police representation – Shaid Mahmood agreed to progress strengthening the links of the leadership team with the police and the DCSP.

Re: NEET – picked up under item 5.0

3 South Targeted Connexions Resource

Jenny Cryer updated the South LT that Igen has been awarded the contract to manage the delivery of wedge based Connexions intensive support in the localities in Leeds. Jenny then outlined the key principles they will be seeking to action.

In Summary -

- Wedge Based Management Groups: In each wedge a Locality Management Group will be convened consisting of all stakeholders. There will be a Young people’s advisory group within each wedge which will specifically target young people who may be accessing intensive support. These two groups will work together to identify the priorities and project areas for each wedge.
- The contract will be managed by a senior manager based at Igen who will work with the 5 Locality Managers. The locality managers will coordinate the PAs within their respective wedges.
- Wedge Delivery Plan: For each wedge the Locality Manager, Locality

Management Group and Igen Contract manager will develop a delivery plan for consultation and agreement with partners.

- PAs – PAs will continue to be employed by and based at their current organisations
- All of the above will form a Locality team to deliver intensive support services.

For full and more detailed information please see report circulated with the Agenda.

A number of members of the Leadership team suggested that the NEET thematic sub group would be a sensible place for this work to sit. Jenny agreed that if there are already appropriate groups set up and meeting within the wedges then it would make sense to utilise existing forums.

Shaid Mahmood clarified that Connexions deliver the universal side while Igen will be delivering the targeted resource within. Barbara Temple highlighted the importance of having consistency in service from this year to next as well as every child having a named PA.

4 Feedback from the announced inspection of Safeguarding and Looked After Children's Services.

Shaid Mahmood delivered a brief presentation highlighting the main findings and key recommendations from the recent Ofsted inspection of safeguarding and services for looked after children (presentation available on the Children Leeds Website, link to full inspection report circulated with agenda).

Shaid emphasised that improvement work is ongoing:-

- The new improvement board starts its role with Bill McCarthy as Independent Chair. The first meeting Jan 2010
- The interim DCS, Sandie Keene in post. Eleanor Brazil confirmed as the interim from 1st March 2010.
- Planning for the recruitment of a permanent DCS has begun.
- The children's services review findings will be shared and plans put in place to implement any recommendations.
- Implementation of integrated services continues.

Detailed Improvement Plan: The first draft will be complete by the end of January with the final draft to Exec Board in early March and will be centred on five themes:-

- Effective leadership and governance of integrated children's services in Leeds.
- Excellent safeguarding standards and practice.
- Improve outcomes for looked after children.
- All young people participating fully, socially and economically.
- A highly skilled, well supported, motivated and continually developing workforce.

Following the Children's Services Review going to Exec Board, more extensive sharing of findings and recommendations will be possible. It was agreed that the findings from the review of children's services would be added as a substantive item to the next meeting on the 17th March. **Action: Shaid Mahmood**

Shaid noted that the inspectors were complementary of locality working and circulated a page of selected quotes taken from the report.

5 Update on NEET thematic group and the NEET Project in Beeston Hill and Holbeck.

Louise Megson circulated a report and delivered a brief update on the work of the NEET Thematic Group and the NEET project in Beeston Hill and Holbeck and LS10XS. It had been identified that there was an urgent need to develop a more coordinated approach to preventative NEET work in the area.

In summary, the work has been planned to focus on offering the identified children a range of aspirational activities that give them access to opportunities that they may not otherwise experience in their lives. The intention is that providers of these activities will work with the children over a long period of time and act as mentors and role models. This plan will tackle the attitudes and aspirations of young people much earlier than their teenage years

The 2 clusters have committed £5,00 to this work. The Providers (The Works and the Hunslet Club) will deliver a pilot project of activities for the target group of children across the two clusters from the 1st January to 31st March 2010. Each provider will offer one after school club session in each cluster and will work with 14 of the target children (Total 56 in the pilot).

The providers and the schools are working together to arrange for the providers to meet the target group children and as many of their parents as possible in each school. When this initial work is complete, the Providers will begin their work to engage the children in their chosen activities.

Shaid Mahmood noted that we need to take note of good practice and if NEET becomes a priority for a particular area we may need to re-focus resource from others.

6 School Improvement Strategy

Brian Tuffin (Education Leeds – Head of School Improvement Secondary and Special) tabled the Draft Leeds Policy For School Improvement and briefly outlined the main points to be taken from the plan. The policy aims to support schools in their search for excellence. It is built on self evaluation and the needs for all schools, all leadership teams and all colleagues to be reflective and self critical. It aims to celebrate, network, share practice and develop a coaching culture to support everyone on the journey to excellent practice.

Brian highlighted how the new policy for school improvement better describes

the relationships between the local authority and schools as well as the school to school relationships. It is also much more explicit on how schools can contribute to improvement and share excellent practice rather than just responding to concerns. Brian also drew specific attention to the flowchart for sharing an emerging concern. Where an emerging concern is raised by the school, Education Leeds or Children's Services partners the process is much more clearly outlined (from 'concern identified' to 'new support plan agreed')

7 Healthy School Enhancement Model

Anne Cowling (Education Leeds – Leeds Healthy School and Wellbeing Programme) delivered a presentation introducing the South LT to:

- a) the new healthy school enhancement model
- b) the new school leadership model.

Healthy School enhancement model: (Presentation circulated with Agenda)

The model is an outcomes based model for improving the health and wellbeing of children and young people which will provide universal and targeted health interventions and involve a mixture of school-based, local and national priorities, which will be flexibly developed by schools in conjunction with key partners. Schools will be guided through the enhancement using an online tool which will enable them to progress towards achieving meaningful outcomes.

School Leadership Model: (Presentation circulated with the Agenda) Anne highlighted the proposed 'service to schools' model which consists of 3 levels of Leadership:

- Leading Partner School / Cluster – Will host healthy school consultant who will spend the bulk of their time **rolling out the healthy school enhancement model to the wedge** but will also give in-reach capacity building to the school for 1 day a week.
- Learning partners school / cluster – School / cluster will host a specialist consultant who will offer specialist support city wide and in-reach work within the school./
- Wellbeing priority champions – Enthusiast within schools in the wedge who will receive leadership / coaching / expertise training. Wellbeing priority Champions will offer in-reach work with own school in year 1 with possible out-reach to locality with specialisms by year 2.

Anne highlighted that there is a fair amount of flexibility in how the enhancement model can work. It was agreed Bernadette Young would work with Shaid Mahmood to pull together small working group of the South LT with Head Teacher involvement to begin to shape how best to take forward in the South. **Action: Bernadette Young & Shaid Mahmood**

8 Items for update/report back

8.1) Integrated Service leaders – Barbara Temple circulated the role descriptor for the ISLs and updated that a number of the posts have now been filled and it will be clear which ISLs will be assigned to what locality by the

17th March 2010.

8.2) Children Leeds Panels – Munaf Patel updated the Leadership Team that the training for the members of the South Children Leeds Panel took place in December but the attendance was down due to the heavy snow. The panel will meet for the first time to discuss families in February. Munaf reminded the Leadership Team that the forms for making a referral to the South CLP can be found on the Children Leeds Website (www.childrenleeds.org.uk).

8.3) Youth Sector Development Fund – Bernadette Young updated that a bid for 0.5M has been submitted by the leadership team in partnership with the South Leeds Hub.

8.4) South KS3/KS4 Inclusion Pilot – Bernadette Young updated that resource has not yet been confirmed. Discussions with Education Leeds are ongoing.

8.5) Locality Governance – Previously covered.

8.6) Extended Services – Previously covered.

9 AOB

South CAF Report – Rosaline Morley delivered a brief verbal report on the progress of the CAF both city-wide and with specific relation to the South. A number of members of the leadership team requested to see the breakdown of services/agencies making referrals.

10 Forward Plan – Items to be raised at the next Leadership Team – 17th March

- Youth work MAP – Satbinder Soor
- Team Neighbourhood – Keith Lander
- Children's Services Review – Shaid Mahmood

11 Date and time of next meeting / future confirmed meeting dates.

South – Children's Services Leadership Team				
Date			Time	Venue
17 th	March	2010	9:30 – 12:00	Tbc
20th	April	2010	9:30 – 12:00	Tbc
30th	June	2010	9:30 – 12:00	Tbc

1. Community Prosecutors

Lizzy Mills from West Yorkshire Crown Prosecution Service gave a presentation on the Community Prosecutor pilot that's taking place in Wakefield. It will be rolled out nationally from 1st April 2010. All lawyers working for the CPS will adopt the community prosecutor approach. This means that they will include information from the community about the impact of crime. They will be linking in with multi agency Tasking meetings and PACT meetings to get more information about the effect that an individual's offences is having on the community. They will also aim to feed back information to communities about successful prosecutions.

2. Crime groups and Tasking meetings – Highlight Reports

No issues raised by either the Beeston or Belle Isle Tasking meetings.

Rothwell Tasking advised that having the meeting chaired by the Housing Manager has been constructive. The meeting is now better attended with a wider range of contributions. There is less of a police focus although they still provide intelligence and admin support. The DCSP agreed that all Tasking Chairs would be asked to review the role and ask for other partner agencies to take it on.

Morley Tasking raised concern that partners are making little contribution to the meeting and have raised the issue of alternating the role of Chair.

The burglary group will be under a new chair from February 2010.

3. Media and Communications Plan

Draft Divisional Policy to be extended to cover partnership activity. Calendar of communications approved subject to change if any other campaigns are being delivered from Safer Leeds.

4. Safer Leeds Report on Task Groups and DCSPs

The report outlines changes to the structure of meetings dealing with crime issues on a divisional and citywide level. Detailed comments have been shared with the report author to be included when it's presented to the Safer Leeds Executive. Timescales for the Executive meeting and changes to be implemented are unknown.

5. Team Neighbourhood

Keith Lander presented information on the Team Neighbourhood approach. This is a way of working that will develop better links between services. It will focus on priority neighbourhoods in inner south. It will begin with "Team Belle Isle" in the next few months. All agencies agreed to accept the concept.

6. Operation Champion

Concerns were raised about the lack of involvement of some agencies in Operation Champion. Further discussion about involving YOS clients in carrying out the Environmental Visual Audits as part of their YOS programme.

Date of next meeting: Friday 23rd April 2010.

Middleton Regeneration Board Update

By Jason Farrar, re'new – Project Officer

Middleton Calendar and Newsletter.

Young people were engaged in supporting the development of Middleton's 2010 Community Calendar and Middleton Newsletter. Working closely with the Extended services Cluster Manager; young people from Middleton Primary school were involved in designing the final draft of both documents that has now been distributed.

Coordinating Young People and families Event at request of Ward Councillors, Saturday 13th March 2010.

The event will showcase the work of agencies that currently provide services/provision specifically for young people and families.
Retrospective report on the day to follow.

Continue to support the work of the Middleton Regeneration Partnership and the Board.

Support to the Middleton Regeneration Board is currently under review as current funding comes to an end 31 March 2010. Negotiations are taking place with Area Management and Local Ward Members to agree a way forward for 2010/11.

Middleton Partnership groups supported

Work to support the following Partnership groups were maintained:
Middleton Regeneration Partnership Board
Housing and Physical regeneration sub group

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Originator: Guy Close

Tel: (0113) 24 74356

Report of the Chief Democratic Services Officer

South (Inner) Area Committee

Date: Thursday 25th March 2010

Subject: Dates, Times and Venues of Area Committee Meetings 2010/11

Electoral Wards Affected:
 Beeston and Holbeck
 City and Holbeck
 Middleton Park

Ward Members consulted
 (referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

The purpose of the report is to request Members to give consideration to agreeing the dates and times of their meetings for the 2010/11 municipal year which commences in May 2010.

1.0 Background Information

- 1.1 The Area Committee Procedure Rules stipulate that there shall be at least six ordinary meetings of each Area Committee in each municipal year (May to April).
- 1.2 The Procedure Rules also state that each Committee will agree its schedule of meetings for the year either at the last meeting in the current municipal year (i.e. tonight) or at its first meeting in the new municipal year. In order to appear in the Council's official Diary and Yearbook for 2010/11, the dates and times of your meetings need to be approved tonight.

2.0 Options

- 2.1 The options are:-
 - To approve the list of dates and times provisionally agreed with the South East Area Manager based on the existing pattern;
 - To consider other alternative dates;

- To continue to meet at 6.30 pm, or to consider alternative times;
- To continue to alternate between suitable venues within the three South Inner wards or to seek some other venues.

3.0 Meeting Dates

- 3.1 The following provisional dates have been agreed in consultation with the South East Area Manager. They follow roughly the same pattern as last year, i.e. meetings in June, September, November, December, February and March:-

Tuesday 22nd June 2010, Wednesday 22nd September 2010, Thursday 4th November 2010, Tuesday 14th December 2009, Wednesday 9th February 2011 and Thursday 24th March 2011.

- 3.2 A similar pattern of meetings is being suggested in respect of the other 9 Area Committees, so that for co-ordination purposes, all Area Committees are meeting in the same basic cycle and months. Whilst Members have discretion as to which actual dates they wish to meet, they are requested to take into consideration that any proposed substantial change to the cycle, e.g. changing months rather than dates within the suggested months, will cause disruption and lead to co-ordination problems between the Area Committees.

4.0 Meeting Days and Times

- 4.1 Currently the Committee meets on different weekdays at 6.30 pm and the above suggested dates reflect this pattern. Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal work hours.
- 4.3 For these reasons, some Area Committees have chosen to vary their meeting days and times, alternating between different weekdays and holding daytime and evening meetings alternately. Others, however, have chosen a regular pattern – it really is a matter for Members to decide.

5.0 Meeting Venues

- 5.1 Currently the Committee alternates venues between the three South (Inner) Wards.
- 5.2 If the Committee were minded to request the officers to explore possible alternative venues, then the considerations Members and officers would have to take into account are matters such as cost, accessibility – particularly for people with disabilities – and the facilities available at the venue, e.g. IT facilities for presentations etc.
- 5.3 From time to time, Members suggest moving meetings back to Civic Hall, Leeds. The meeting facilities might arguably be better in some instances, and the venue

possibly more convenient for Members, and possibly also the public, as Leeds is the hub of the public transport system. However, Members are reminded of the stated role of Area Committees, as set out in Paragraph 2.1 the Area Committee Procedure Rules :-

- Act as a focal point for community involvement;
- Take locally based decisions that deal with local issues;
- Provide for accountability at local level;
- Help Elected Members to listen to and represent their communities;
- Help Elected Members to understand the specific needs of the community in their area;
- Promote community engagement in the democratic process;
- Promote working relationships with District Partnerships and Parish and Town Councils.

5.4 These aims and this role is unlikely to be enhanced by holding meetings at the centre, and rather than move meetings to Civic Hall, Members might wish to look again at other ways of publicising meetings and encouraging greater community engagement.

5.5 Another option might be to alternate meetings between the centre and local venues.

6.0 Recommendation

6.1 Members are requested to consider the options and to agree their meeting dates and times for 2010/11 in order that they may be included in the Council's official diary for 2010/11. Meeting venues can if necessary be agreed at a later date, or left for the officers to sort out, taking into account Members' views, although a clear indication of Members' wishes in this regard would be helpful.

Background papers

Area Committee Procedure Rules

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Joint Report of the Chief Customer Services Officer and Director of City Development

South (Inner) Area Committee

Date: Thursday 25th March 2010

Subject: Leeds City Credit Union Branch Network

Electoral Wards Affected:

Armley	Morley North
Chapel Allerton	Morley South
City & Hunslet	Temple Newsam
Gipton & Harehills	Wetherby
Killingbeck & Seacroft	
Middleton Park	

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

Leeds City Credit Union (LCCU) has around 26,000 members and a network of 10 branches across the City. Annually, the network handles 295,178 visits, (around 24,500 per month) with 215,075 cash withdrawals being undertaken (17,923 per month).

LCCU are reviewing the sustainability of this network. Council Officers have been working closely with LCCU for sometime in order to provide support in relation to both the operation of the core business and the branch network.

1.0 Purpose of this report

1.1 This report provides details on the services provided by LCCU to enable the Area Committees to engage in an informed debate about the future of Credit Union branches within their area. Paragraph 2.1 below describes the branches and locations relative to the various Area Committees and Ward boundaries.

2.0 Background Information

2.1 The credit union operates 10 public facing branches in Leeds as follows:

Location	Ward	Area Committee
Council One Stop Centres locations		
Great George Street	City & Hunslet	Inner South
Dewsbury Road	City & Hunslet	Inner South
Armley	Armley	Inner West
Halton Moor	Temple Newsam	Outer East
Wetherby	Wetherby	Outer North East
South Seacroft	Killingbeck & Seacroft	Inner East
Morley	Morley South	Outer South
Other Locations		
Belle Isle (BITMO)	Middleton Park	Inner South
Kirkgate (LCCU)	City & Hunslet	Inner South
Roundhay Road (LCCU)	Gipton & Harehills	Inner East
New Joint Service Centres (not yet operational)		
Chapeltown	Chapel Allerton	Inner North East
Harehills	Gipton & Harehills	Inner East

2.2 Two new joint service centres will be completed this year in Harehills (July 2010) and Chapeltown (October 2010). Both of these joint service centres were designed to include a fully operating cash office for the credit union. This design has been changed more recently in the light of the uncertainty around the future shape of the service.

3.0 Main Issues

3.1 In light of the LCCU review of their branch network, an officer group has been looking at options for support. One of the main areas for consideration was the possibility of staff in the Council's one stop centres delivering some or all of the functions of the existing credit union branch network. This option has been considered in some detail by management within customer services and assistance was received from the Council's BPR (Business Process Re-engineering) team who also considered the proposals.

3.2 The conclusion reached from this work is that whilst there is some capacity within customer services to provide an initial contact/signposting, service, there is insufficient capacity to deliver the whole of the function and particularly cash handling from within existing resources. In connection with the latter the main difficulties identified were in relation to separation of duties, location of counters and customer convergence. In addition it was also apparent that the need to staff the new joint service centres from within existing customer services resources (circa 11 FTE's) imposed a further significant constraint on the ability to provide assistance.

4.0 Council Financial Inclusion Policy Implications

4.1 Leeds City Council's Financial Inclusion Strategy has gained a national reputation for the work undertaken in the City. Leeds is generally seen as the pre-eminent authority in delivering financial inclusion (even when compared with the other two Beacon Councils, Sheffield and South Tyneside). Financial Inclusion initiatives in Leeds must be seen as part of an integrated and holistic network consisting of advice agencies, the Council and the Credit Union.

- 4.2 The advice agencies provide comprehensive and detailed casework support to citizens who find themselves with serious debt problems. The majority of residents who receive this form of support have successful outcomes i.e. an agreed approach to resolving their debt position. If locally provided affordable credit is not available there is a high likelihood that such residents will find themselves back in difficulties within a few years of receiving their debt casework support. The work of the Credit Union is thus seen as fundamental to supporting the work of other agencies and Council services.
- 4.3 An example of this joined up approach and an illustration of how the Credit Union supports LCC activity can be seen in relation to the payment of Housing Benefit to private tenants. The use of LCCU basic bank account facilities is particularly useful for privately rented benefit recipients whose Housing Benefit (HB) is paid into a Credit Union account, and a resulting direct debit set up to pay their landlords. Currently 916 tenants receiving HB have requested that their payments are made directly to a Credit Union Account. In January of this year benefit payments totalling £241,068 were made into credit union accounts.
- 4.4 Many of the tenants who have accounts with LCCU cannot access a mainstream bank account and their Credit Union account is vital to them managing their benefit payments, paying their rent and retaining their tenancy. This arrangement is also beneficial to a number of Leeds landlords who have set up rent transfer arrangements to coincide with HB payment for many of their tenants. This facility is particularly popular in South Leeds where there are over 220 tenants in a single postal area (LS11).
- 4.5 Further considerations in respect of the ongoing support which the Council can provide to the LCCU are included in the proposed exempt Appendix A attached to this report. The information contained in Appendix A to this report relates to the financial or business affairs of a particular person, and of the Council. It is therefore considered that this element of the report should be treated as exempt under Rule 10.4.(3) of the Access to Information Procedure Rules. It is further considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, as it deals with the financial and business affairs of LCCU, which it is regarded might be affected if the information was made public at this time.

5.0 Legal and Resource Implications

- 5.1 LCCU are reviewing the sustainability of their branch network and are working closely with Council officers to consider options for future service provision.

6.0 Conclusions

- 6.1 This report has identified that the LCCU are reviewing their branch network, has summarised the current position of that network and how it supports financial inclusion activity in the City.

7.0 Recommendations

Area Committee are asked to:

- a) Note and support the ongoing work being undertaken by the Council in relation to LCCU.
- b) Consider whether the Area Committee would regard it as appropriate to invest in the existing LCCU branch network by making monies available from its Wellbeing Budget.

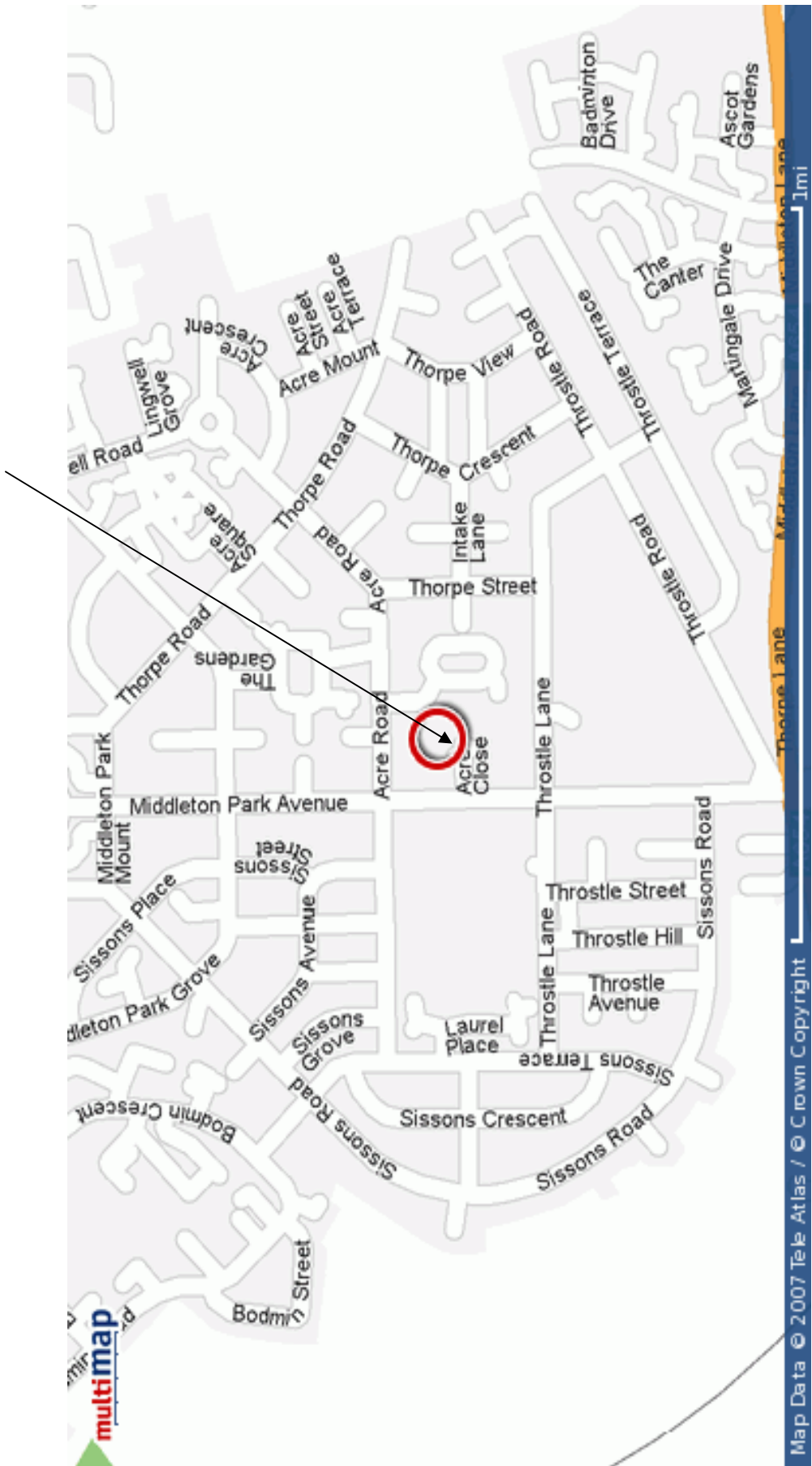
8.0 Background Papers

8.1 None.

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Tenants Hall, Acre Close, Middleton, LS10 4HX



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